

SDASFAA COMMITTEE VOLUNTEER FORM

High School Counselors Workshop Committee: The President shall serve as the Chair. The committee is responsible for the coordination of dates, sites of workshops, printing, and dissemination of materials. SDASFAA will reimburse committee members/institutions for workshop materials, printing, postage, etc. At minimum, the committee shall consist of President-Elect, as Vice Chair, and site coordinators.

2022 Spring Conference Committee: The Conference Committee responsibilities shall include activities associated with preparations necessary for the Spring Conference. The Past President shall chair this committee with the President as Vice Chair with at least five other members appointed by the President.

Fall Decentralized Training Committee: The Fall Decentralized Training Committee responsibilities shall include activities associated with preparations necessary for the annual fall training. The 2nd-year Institutional Members-at-Large will co-chair this committee with at least three other members appointed by the President.

Review Committee: This committee shall contact the Treasurer to coordinate an annual audit of the financial records of the Association and shall report to the membership at the annual business meeting and to the Executive Council at the first meeting of the new year. The committee shall consist of a minimum of three persons made up of the Associate Member-at-Large from the current Executive Council and two other individuals from the membership to be appointed by the President at the beginning of his or her term of office.

Committee of Record and Website: The committee shall serve as the Association historian by collecting and maintaining official Association documents, memorabilia, and photographs. The Committee will be responsible for maintaining the SDASFAA website. The committee shall consist of a minimum of three persons.

Membership Committee: The committee is responsible for compiling and maintaining the membership directory of the association and forwarding that information to the Committee of Record and Website. The committee shall be responsible for development and solicitation of new members along with following up with any members that have not renewed their annual membership. The committee will also make recommendations to the Executive Council regarding corporate support levels and membership fees. The Membership Committee shall consist of both institutional and associate members appointed by the President.

Volunteer Name _____

School, Agency, or Institution _____

I would like to volunteer to be on the following committee(s):

- High School Counselors Workshop Committee
- 2022 Spring Conference Committee
- Fall Decentralized Training Committee
- Review Committee
- Committee of Record and Website
- Membership Committee
- Sign me up for any committee that needs my help