



SDASFAA EXECUTIVE COUNCIL MEETING AGENDA

Friday, February 24, 2023 – 8:30 AM Mountain Time
Conference Call

Executive Council Members

- Kristy O’Kief (WDTC) President
- Stephanie Jones (NAU)..... President-Elect
- Carissa Koerner (USF).....Past President
- Tracey Buisker (SDSU)Secretary
- Morgan Stadler (NSU) Treasurer
- Karrie Morgan (USF) and Laura Reed (DSU)Members at Large through 2023
- Hayli De Jung (SDSU) and Sarah Selzler (NSU)Members at Large through 2024
- Carin Carstens (ScholarNet)Associate Member at Large

I. Call Meeting to Order

9:35am CST

Laura Reed and Sarah Selzler were not in attendance.

II. Approval of Agenda and Consent Agenda

Carissa motioned; and Hayli seconded.

- a. Past President..... Carissa Koerner
- b. President-Elect Stephanie Jones
- c. President Kristy O’Kief

III. Approval of November 15, 2022 Executive Council Meeting Minutes

Stephanie motioned; Carissa seconded.

IV. Officer Report

- a. Treasurer Morgan Stadler

Not much activity so far, small growth in our CD. Financial Statement is as of 2/11/23. Still waiting on some membership dues and there are some expenses that have been incurred by 2/11/23. Morgan will send me an updated report. After the meeting Morgan provided updated financial sheets which are below.

SDASFAA
 Financial Statement
 January 1, 2023-

BEGINNING BALANCE			
	Checking		5,380.19
INCOME			
	Membership Dues	2,475.00	
	Sponsorship Income	3,000.00	
	Workshop Income	0.00	
	Spring Conference	0.00	
	Fall Training	0.00	
	High School Counselor Workshop	0.00	
	Miscellaneous Income	0.00	
TOTAL INCOME			5,475.00
EXPENSES			
	Workshops		500.00
	Spring Conference	500.00	
	Fall Training	0.00	
	High School Counselor Workshop	0.00	
	Executive Board		0.00
	Travel		4,775.48
	NASFAA Leadership Conference	4,775.48	
	RMASFAA Board Meeting	0.00	
	RMASFAA Conference	0.00	
	Education Activities		0.00
	Review Committee	0.00	
	Membership and Records Committee	0.00	
	Training Committee	0.00	
	Recognition Committee	0.00	
	Communication and Website Committe	0.00	
	General Postage		63.00
	General Printing		0.00
	Memorials		0.00
	PayPal Expense		53.66
	Miscellaneous Expenses		0.00
TOTAL EXPENSES			5,392.14
TOTAL TRANSFERS			0.00
	Savings	0.00	
	CD's		
ENDING BALANCE -- Checking			\$5,463.05

SDASFAA
Asset Statement
 January 1, 2023-

Savings -- Balance Sheet	
Beginning Balance	\$ 23,168.76
Interest Income	\$ -
Transferred from CD to savings	
Transferred to new CD	
Ending Balance	\$ 23,168.76
<small>(personal savings acct, no fees, 0.05% interest, \$300 min. bal.)</small>	
CD's -- Balance Sheet	
<u>CD ending 3037 - US Bank 59 Month</u>	
Beginning Balance	\$16,246.00
Interest Income	\$ -
Transferred to savings	
Ending Balance	\$ 16,246.00
<small>(renewed 4/30/2019, matures 3/31/2024, 59 months, 2.66%)</small>	
<u>CD ending 4018 - US Bank 17 Month</u>	
Beginning Balance	\$26,065.21
Interest Income	\$ 6.64
Transfer from savings	
Ending Balance	\$ 26,071.85
<small>(renewed 12/8/2021, matures 4/8/2023, 17 months, .15%)</small>	
Balance Sheet Summary	
Checking Account	\$ 5,463.05
Savings Account	\$ 23,168.76
CD - US Bank- 59 Months CD ending 3037	\$ 16,246.00
CD - US Bank 17 Month CD ending 4018	\$ 26,071.85
Total Available Assets	\$ 70,949.66

V. Old Business

- a. 2023 State Swap (Colorado)..... Board Discussion

We are assigned to go to Colorado. The dates are May 3 to May 5 in Steam Boat Springs Colorado. Carissa would be interested as a back-up if no one else can go. Karrie Morgan is also interested in going potentially.

- b. 2023 Committees/Committee Structure Kristy O’Kief
 Had a pretty good response, but not a lot of people wanted to chair the committees. The committee assignments are out on the website. The Review Committee needs to meet prior to the spring conference. Carin has reached out to Cathy and has everything moving forward.
- c. 2023 Spring Conference Kristy O’Kief/Carissa Koerner
 Website is updated. Still working on finalizing the agenda. Carissa will get the agenda early next week to get it posted to the website. Carin is going to send a reminder email to the other associate members. They will send out another reminder about the hotel. The deadline for that is 3/3/23.
- d. Updates to Constitution Board Discussion
 Institutional voting members will discuss the proposed changes at the spring business meeting. The Membership & Records Committee oversees the constitution. Kristy will send out the changes ahead of time to the voting members, so they have a chance to review before discussing at the Business Meeting.
- e. 2024 RMASFAA Conference update Carissa Koerner/Kristy O’Kief
 October 20 – 23, 2024 RMASFAA Conference.

VI. New Business

- a. 2024 Spring Conference location Kristy O’Kief/Board Discussion
 Where do we want to have the spring conference Sioux Falls or Rapid City. The consensus is that Sioux Falls would be fine since we have had the last several conferences in Rapid City.
- b. 2024 Fall Training Board Discussion
 With RMASFAA conference in South Dakota do we want to have the Fall Training? Will not be having the fall 2024 training. We will have our November board meeting that year virtually then. Because of this the Institutional Members at Large will serve on a committee planning the RMASFAA conference in SD.
- c. Membership spreadsheet Board Discussion
 Do we want to put password protection on the membership spreadsheet? This will help safeguard our members’ emails. We would have one general password that everyone would use. Kristy O’Kief will be in charge of it.
- d. US Bank Debit Card Morgan Stadler/Board Discussion
 There are some definite advantages to having a debit card. In general, the board is in favor of having a debit card.
- e. CDs maturing Morgan Stadler/Board Discussion
 Currently have two CDs and have talked about having a third one potentially. Morgan is going to reach out and see if we can go longer than 19 months on a CD. If Morgan can go longer than 19 months she will reach back out to the board. If 19 months is the longest, Morgan can go ahead with the 19 months.

VII. Committee Activity from Liaisons

- a. Training Committee..... Carissa Koerner

Working hard on the programming. They have posted the application for summer institute.

- b. Communication/Website Tracey Buisker

No updates at this time.

- c. Review Carin Carstens

No updates at this time.

- d. Membership/Records Stephanie Jones

No updates at this time.

VIII. Announcements

- a. SDASFAA Spring Conference: April 4-6, 2023, Rushmore Hotel, Rapid City, SD
- b. SDASFAA Spring Board Meeting: April 4, 2023 (in conjunction with SDASFAA Spring Conference)
- c. RMASFAA Summer Institute: June 4-8, 2023, University of Wichita, Wichita, KS
- d. NASFAA 2023 Conference: June 29-July 2, 2023, San Diego, CA
- e. RMASFAA Conference: October 8-11, 2023, Fort Collins, CO
- f. SDASFAA 2023 Fall Training-TBD; Oacoma, SD

IX. Adjourn

Morgan motioned and Stephanie seconded. 10:37 am CST

Past President Report

Carissa Koerner

SDASFAA Executive Council Meeting

February 24, 2023

As past-president, my current duties are to co-chair the 2023 Spring Conference committee and the Recognition committee. I have also taken on the role of chair for the Training committee for 2022-23.

2023 SDASFAA Spring Conference

I am co-chairing the spring conference committee with Kristy this year. I have mostly been working with the program sub-committee and we are working on filling out the agenda. We have updates from RMASFAA and NASFAA, Freedom Board, and the Board of Regents in addition to other sessions. As the theme this year is "Twister", we also are planning an optional game night for the first evening.

Recognition Committee

I will be seeking nominations for two SDASFAA awards: the Douglas Steckler Professional Development Award and the Outstanding Service Award. Additionally, I will be presenting years-of-service awards for SDASFAA members and honoring retirees.

Training Committee

The Training Committee has met twice since our last board meeting. We have selected Student Eligibility for the NASFAA credential at the spring conference, with Becky Pribyl and Karrie Morgan presenting. We are also coordinating a few other sessions. Additionally, the scholarship application for RMASFAA Summer Institute is available and we will review those applications after the March 15th deadline to choose a recipient.

I look forward to serving SDASFAA as Past President for 2023 and working with all of you on the board!

President Report- Kristy O’Kief

Board meeting 2/24/2023

Thank you to each for serving on the 2023 SDASFAA Executive Council. I look forward to working with you during the 2023 year.

The following are things that I have been working on since the November board meeting.

2023 Committees:

I created a document with the Committee descriptions along with creating a Volunteer Google form. I believe I had great success with our membership with 15 members utilizing this form. One of my goals is to have members that are not on the board step up into the role of Chair/Co-chair with a board member on the committee so they can report to the Executive Council at the board meeting. This did not happen this year but I am hopeful for future years that we can get this going. Both the descriptions and the form are located at the following website:

<https://sdasfaa.org/committees.cfm>

Total of 26 members have been assigned to committees from the following institutions:

BHSU	2		SD SM&T	2
DSU	3		SDSU	5
LATC	3		USF	3
NAU	1		USD	1
NSU	3		WDTC	2
ScholarNet	1			

2023 Spring Conference committee:

- Committee Members: Kristy O’Kief Co-Chair, Carissa Koerner Co-Chair, Ken Kocer, Cathy Mueller, Hayli De Jong; Sharon Martin, Morgan Stadler, Liz Augustine
- April 4-6 at the Rushmore Hotel & Suites, Rapid City
- Due to food prices the conference registration fee is set at \$120 for members and \$195 for non-members
- Registration for this event is now open
- Carissa and her program subcommittee have been hard at work putting together a great agenda

Website:

I have been working on getting the website updated and will utilize some of the committee members on the Communication and Website to assist in reviewing the webpages to make sure we have the most up to date information. I would also like to train a member to help with making web updates.

RMASFAA:

State Swap: South Dakota has been assigned to go to Colorado 5-3 to 5-5 in Steamboat Spring, CO. We will need to decide who would be going if any. Utah may be sending a representative to South Dakota

RMASFAA will be holding their winter board meeting on February 21st in Omaha. Since I am not planning to go, I delegated Carissa as my Proxy for the RMASFAA board meeting.

President-Elect Report

Stephanie Jones

SDASFAA Executive Council Meeting

February 24, 2023

I appreciate the opportunity to volunteer and serve as President-Elect for the 2023 year. I look forward to getting to know all of you better and to working with you throughout my term.

The following are items that I have been working on since our last meeting in November 2022.

- January 26, 2023 – Training Committee Meeting met to discuss Spring 2023 Conference
- February 5-8, 2023 – NASFAA Leadership Conference
 - The conference was the first that I have been able to attend live with NASFAA. The staff of NASFAA were amazing, friendly, and organized. Such a great association to be a member of!
 - The opening sessions on Monday and Tuesday included federal updates (Monday) and FSA updates for 2425 FAFSA (Tuesday). Of the Tuesday session, greatest take-away is that FSA will not commit to a launch date and FSA has many unanswered questions as to how FAFSA Simplification will actually function.
 - Specific questions regarding verification left many wondering if verification will increase in 2425 as there will not be a verification database of common errors to determine the automatic selection of FAFSA applicants – due to the many changes in methodology.
 - Removal of the Number in College has many concerned that prior/current Pell recipients will no longer be Pell eligible as the number in college has such a positive impact on the calculation.
 - Addition of farm assets is a great concern to not only South Dakota schools, but also other members of RMASFAA.
 - Additional requirements to obtain consent from parties on the tax returns raised questions. For instance, independent students with married/joint tax return will require the spouse to provide consent with their own FSA ID and Password. Similar situation for married parents of dependent students. My understanding is that these parties will only be able to access the student's FAFSA through email invitation with a limited expiration date to complete the FAFSA.
 - Association Sessions were fun and informative. It was great to hear all of the different opportunities that state and regional associations provide for their members.
 - Budgetary restraints seemed to be a common thread in conversation, thus moving more associations to offering virtual conferences, sessions, and trainings. Challenges with virtual meetings such as A/V and audience participation were discussed.

- My greatest take-away were discussions around value proposition of the association. The purpose of the session was to demonstrate that individual members of an association all place importance on values differently within the association.