



**SDASFAA EXECUTIVE COUNCIL MEETING MINUTES**

Tuesday, July 9, 2019 – 10:00 AM Central Time  
 Mitchell Technical Institute – Room 146, Campus Center

**Executive**

**Council Members**

- Erin Richards (SDSM&T)..... President
- Carissa Koerner (USF) ..... President-Elect
- Beth Vollan (SDSU)..... Past-President
- Melinda Fedeler (DSU)..... Secretary
- Carrie Jordanger (LATI)..... Treasurer
- Melissa Simpson (BHSU) and Mary Alexander (DWU) ..... Members at Large through 2019
- Morgan Huber (MTI) and Tresse Evenson (AU) ..... Members at Large through 2020
- Katie Maley (SDBOR)..... Associate Member at Large

**Call Meeting to Order**

President Erin Richards called the meeting to order at 10:08am. A quorum was present, Tresse was unable to attend. Thank you to Morgan and Mitchell Tech for hosting us in their beautiful new facility!

**Approval of Agenda**

Motion to approve the meeting agenda was made by Morgan and seconded by Katie, motion carried.

**Approval of April 15, 2019 Executive Council Meeting Minutes**

Motion to approve the April minutes was made by Beth and seconded by Carissa, motion carried. Melinda sent the minutes to Kristy for web posting.

**Officer Reports – Consent Agenda**

Motion to approve the consent agenda was made by Melissa and seconded by Katie, motion carried. Reports were submitted as follows:

Past President (Beth Vollan)

**2019 Spring Conference**

The 2019 SDASFAA Conference was held in Deadwood at The Lodge of Deadwood April 15<sup>th</sup> through 17<sup>th</sup>. Forty-eight members attended the conference. Eight associate members provided corporate support including six who signed up for exhibit space. The NASFAA credential topic this year was Pell and IASG. Representatives from the U.S. Department of Education Training, Office of Inspector General, NASFAA, and South Dakota Board of Regents were able to provide in person sessions. The conference theme was *Where the Wild Meet the West*. Feedback from the conference survey was generally positive regarding both the venue and the session content. The Conference Committee did a great job coordinating and planning. The members included Sydney Chapman, SDSU; Rachel Hagen, PC; Deb Henriksen, BHSU; Carissa Koerner, USF; Kim Nida, BHSU; Erin Richards, SDSMT; Maria Severeid, iHELP; and Beth Vollan, SDSU.

**2019 Recognition Committee**

At the 2019 SDASFAA Spring Conference, the Recognition Committee honored the following SDASFAA members:

2018 Executive Council Members received certificates —

- Erin Richards (SDSMT)                      President-Elect
- Becky Pribyl (NSU)                          Past-President
- Carrie Jordanger (LATI)                      Treasurer
- Melinda Fedeler (DSU)                        Secretary
- Lucas Winterberg (BND)                      Associate Member at Large

Julie Pier (USD)	Member at Large through 2018
Marlene Seeklander (LATI)	Member at Large through 2018
Amber Brockel (PC)	Member at Large through 2019
Melissa Simpson (BHSU)	Member at Large through 2019

2018 Committee Chairs received certificates —

Membership:	Erin Richards
Review Committee:	Lucas Winterberg
Committee of Record and Website:	Kristy O’Kief
Decentralized Training:	Erin Richards
Spring Conference Committee:	Becky Pribyl
Recognition Committee:	Becky Pribyl

Years of Service to SDASFAA and the Financial Aid Profession received plaques —

Lucas Winterberg	10 years
Micah Hansen	10 years
Callie Woods	15 years
Erin Richards	15 years
Cheryl Glazier	15 years
Rena Mills	15 years
Tracey Buisker	15 years
Carrie Jordanger	20 years
Becky Pribyl	20 years
Julie Pier	20 years
Diana Shotwell	25 years
Beth Vollan	25 years
Cleo Two Lance	30 years
Sharon Martin	30 years
Marlene Seeklander	35 years
Barry Smith	40 years

Douglas Steckler Professional Development Award plaque with \$100 voucher —

Melinda Fedeler, Dakota State University

Outstanding Service Award —

Marlene Seeklander, Lake Area Technical Institute

President’s Plaque —

Beth Vollan, South Dakota State University

The Recognition Committee is planning to hold the election for the open seats on the 2020 Board later this summer. SDASFAA will need to elect a President-Elect, two Members-at-Large, a Treasurer and a Secretary. The voting member for each institutional member will receive an email asking them to vote on each position.

This committee is composed of Erin Richards, President; Becky Pribyl, Past-Past-President; and me, Past-President.

Once again I want to thank SDASFAA for the opportunity to serve and be involved in our great organization.

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

President (Erin Richards)

Since the April board meeting and conference, I facilitated two online votes. The first was to approve Mary Alexander joining the Executive Council as a member at large. Mary is fulfilling the remaining term of Amber Brockel, who stepped down from the Executive Council due to staffing changes in her office. The second online vote conducted was to approve the 2020 Spring Conference contract with the Hilton Garden Inn Downtown in Sioux Falls.

I am continuing committee activity, as chair of the 2019 High School Counselor Workshop, 2020 Spring Conference, and Membership Committees, and as a member of the Recognition Committee. In June, I emailed a newsletter to the SDASFAA Yahoo group. The newsletters are also being posted to the SDASFAA website.

As the South Dakota delegate to RMASFAA, I provided two posts to be included on the RMASFAA blog: a 'Meet the State Delegate' post and a 'State of the State' post. In October, I will attend the RMASFAA 2018-19 Board of Directors meeting in conjunction with the RMASFAA Conference in Billings.

Thank you for allowing me the privilege of serving as SDASFAA president this year!

Treasurer's Report

Carrie has been unable to reach Della Spotted Tail from the Rosebud Sioux Tribe about her unpaid conference registration. She will try again. There are special notes on the Balance Sheet regarding the SD National Guard payment and how it was broken down.

**\*Note:**

The National Guard: \$800 was paid directly to the Lodge at Deadwood since we are unable to accept credit card payments of which Membership dues \$75, 1 Conference Registration \$95, Partner Level Sponsorship \$500 and an extra \$130 donation to SDASFAA.

Reducing the bill from The Lodge at Deadwood from \$4,438.92 - \$800 = \$3,638.92

Discussion on how we may be able to accommodate credit card payments in the future; get set up for credit card transactions, PayPal, or can we get something set up through our bank account. Carrie will talk with Daisy at the bank and see if she has any suggestions or options. We may need to add a service charge to credit card transactions. Melissa will help Carrie research options and report back at the next meeting. Carrie ordered a box of checks since the time these reports were generated. New CDs are now reported on the Asset Statement. Special notes on the Asset Statement:

Renewed 59 month CD \$15,000 beginning balance at 2.66% interest added annually. Will mature 3/31/2024.

Purchased new 19 month CD, \$25,000 beginning balance at 2.47% interest added monthly. Will mature 12/8/2020.

5.8.2019 Invested \$7,291.15 from savings into a

**SDASF AA**  
Balance Sheet  
January 1, 2019 to June 23, 2019

**BEGINNING BALANCE**

Checking	5,863.80
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**INCOME**

Membership Dues	2,775.00 *
Sponsorship Income	3,623.00 *
Workshop Income	3,575.00
Spring Conference	3,575.00 *
Support Staff Workshop	0.00
Decentralized Training	0.00
High School Counselor Workshop	0.00
Miscellaneous Income	0.00
<b>TOTAL INCOME</b>	<b>9,973.00</b>

**EXPENSES**

Workshops	4,972.42
Spring Conference	4,472.42 *
Support Staff Workshop	0.00
Decentralized Training	500.00
High School Counselor Workshop	0.00
Executive Board	202.20
Travel	3,892.20
NASFAA Leadership Conference	3,892.20
RMASFAA Board Meeting	0.00
RMASFAA Conference	0.00
Education Activities	513.01
Review Committee	0.00
Membership Committee	0.00
Committee of Record	10.44
Recognition Committee	502.57
General Postage	0.00
General Printing	0.00
Memorials	0.00
Miscellaneous Expenses	10.00
<b>TOTAL EXPENSES</b>	<b>9,589.83</b>
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
Savings	0.00
CD's	
<b>ENDING BALANCE -- Checking</b>	<b>\$6,246.97</b>

\* See note on next page

**SDASFAA Asset Statement**

January 1, 2019 to June 23, 2019

**Savings -- Balance Sheet**

Beginning Balance	\$ 22,947.59
Interest Income	\$ 4.52
Transferred from CD to savings	\$ 17,708.85
Transferred to new CD	<u>\$ (25,000.00)</u>
 Ending Balance	 <b>\$ 15,660.96</b>
(personal savings acct, no fees, 0.05% interest, \$300 min. bal.)	

**CD's -- Balance Sheet****CD - US Bank 59 Month**

Beginning Balance	\$32,193.61
Interest Income	\$ 515.24
Transferred to savings	<u>\$ (17,708.85)</u>
 Ending Balance	 <b>\$ 15,000.00</b>
(renewed 4/30/2019, matures 3/31/2024, 59 months, 2.66%)	

**CD - US Bank 19 Month**

Beginning Balance	\$0.00
Interest Income	\$ 52.49
Transfer from savings	<u>\$ 25,000.00</u>
 Ending Balance	 <b>\$ 25,052.49</b>
(purchased 5/8/2019, matures 12/08/2020, 19 months, 2.47%)	

**Balance Sheet Summary**

Checking Account	\$ 6,246.97
Savings Account	\$ 15,660.96
CD - US Bank- 59 Months	\$ 15,000.00
CD - US Bank 19 month	\$ 25,052.49
 <b>Total Available Assets</b>	 <b><u>\$ 61,960.42</u></b>

**Old Business****Event Conduct Policy** (Erin Richards)


Erin passed out a draft policy. Two minor grammatical errors were fixed. Erin recommends adding the Event Conduct Policy to the Policy and Procedure Manual as item N and moving the Archiving Policy to item O. Erin will send the policy to the membership in her next newsletter. She will also ask Kristy O’Kief to include a link to the policy on the event registration sites. Melissa suggested Kristy add a check box to registrations that registrants acknowledge the policy. Carissa suggested having the printed policy on display at event registration tables. Beth made a motion to approve the revised SDASFAA Event Conduct Policy and publishing it in the Policy and Procedure Manual as Item N which was seconded by Mary, motion carried. Melinda will update the P & P manual and send to the Executive Council for review and to Kristy for web publishing.

**N. Event Conduct Policy**

1. SDASFAA is committed to providing a safe, productive, and harassment-free environment at its conferences, trainings, Executive Council and committee meetings, and other SDASFAA-sponsored events. SDASFAA prohibits harassment or discrimination based on race, religion, gender, sexual orientation, gender identity, gender expression, disability, ethnicity, national origin, or other protected status. It also prohibits sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact; and threatening behavior.
2. These conduct rules apply to all attendees and participants at any SDASFAA-sponsored event or activity, including electronic communication. Any violations should be reported immediately to a member of the SDASFAA Executive Council; we also expect participants to alert appropriate officials of any dangerous situations or of anyone in distress. SDASFAA reserves the right to remove any individual from attendance or other participation in any SDASFAA-sponsored event without prior warning or refund, and to take additional action as deemed necessary, up to and including termination of membership as outlined in the Constitution.

**2019 Budget Review** (Board Discussion)

Erin passed out an updated budget spreadsheet. Sponsorships are up this year. Changes from the last report; Recognition Committee had expenses as well as the Committee of Record & Web Site and conference income and expenses were added. 7 sponsors equated to 7 less registration fees, but there has not been this many sponsors in recent history. The training materials have been purchased for Decentralized. Will have RMAFAA Conference expenses reflected for the next meeting.

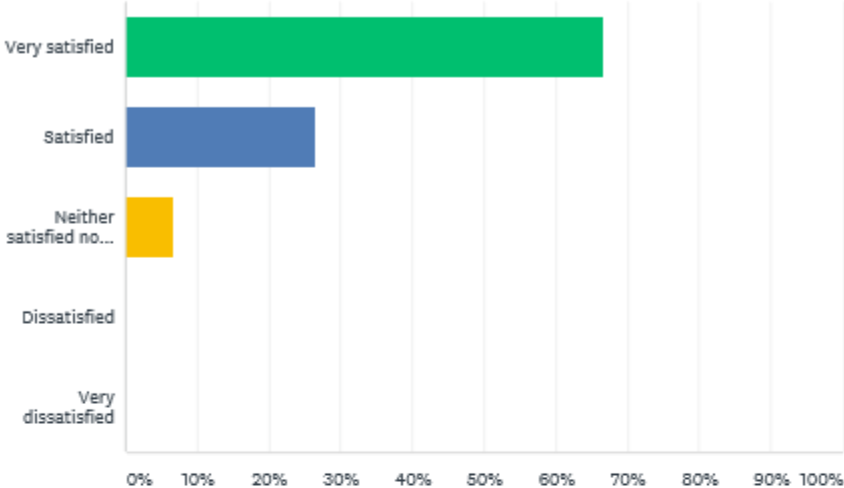
	<b>2019 SDASFAA Budget</b> Approved 1/17/2019; Last Updated 6/25/19 ER							
	2019 Actual		2019 Approved		2018 Actual		2018 Approved	
	Income	Expenses	Income	Expenses	Income	Expenses	Income	Expenses
Annual Sponsorships	\$3,623.00		\$3,000.00		\$2,950.00		\$3,000.00	
Annual Memberships								
Associate members	\$1,425.00		\$1,425.00		\$1,275.00		\$1,275.00	
Institutional members	\$1,350.00		\$1,350.00		\$1,425.00		\$1,350.00	
<b>General Operation</b>								
FA Awareness				\$0.00				\$0.00
Recognition Committee		\$502.57		\$350.00		\$366.25		\$500.00
Review Committee				\$0.00				\$0.00
Committee of Record & Web		\$10.44		\$250.00		\$109.70		\$250.00
Professional Development Schols				\$1,200.00		\$1,100.00		\$1,200.00
Miscellaneous (memorials, postage, etc.)		\$10.00		\$200.00		\$133.65		\$210.00
<b>Conference and Workshops</b>								
Annual Conference	\$3,575.00	\$4,472.42	\$5,000.00	\$6,185.00	\$4,046.00	\$3,267.42	\$4,250.00	\$4,500.00
Decentralized Training		\$500.00	\$1,500.00	\$1,200.00	\$1,350.00	\$1,044.72	\$1,500.00	\$1,100.00
HS Counselor Workshop			\$3,330.00	\$300.00	\$3,510.00	\$207.10	\$3,330.00	\$300.00
Support Staff Workshop			\$0.00	\$0.00			\$0.00	\$0.00
<b>Travel</b>								
NASFAA Leadership								
President Elect		\$1,811.75		\$2,300.00		\$2,342.75		\$2,300.00
Treasurer		\$2,080.45		\$2,500.00		\$0.00		\$0.00
RMASFAA Conference								
President				\$1,250.00		\$843.01		\$1,175.00
President Elect				\$1,500.00		\$1,277.79		\$1,500.00
State Gift				\$75.00		\$52.68		\$75.00
SDASFAA Board Meetings								
February		\$0.00		\$0.00		\$0.00		\$0.00
April		\$202.20		\$175.00		\$96.25		\$165.00
July				\$2,000.00		\$1,545.29		\$2,800.00
November				\$200.00		\$71.40		\$165.00
<b>Total</b>	<b>\$9,973.00</b>	<b>\$9,589.83</b>	<b>\$15,605.00</b>	<b>\$19,685.00</b>	<b>\$14,556.00</b>	<b>\$12,458.01</b>	<b>\$14,705.00</b>	<b>\$16,240.00</b>

### 2019 SDASFAA Spring Conference (Beth Vollan)

The Lodge at Deadwood is great to work with and recommend having events there in the future. It was nice to see so many sponsors in attendance. There were no major issues. Beth reviewed the attendee survey which only had 15 respondents. The credentialing received positive reviews. Definitely need to make sure there is coffee in the rooms each morning.

# Overall, were you satisfied or dissatisfied with 2019 SDASFAA Conference?

Answered: 15 Skipped: 0



ANSWER CHOICES	RESPONSES
Very satisfied	66.67% 10
Satisfied	26.67% 4
Neither satisfied nor dissatisfied	6.67% 1
Dissatisfied	0.00% 0
Very dissatisfied	0.00% 0
<b>TOTAL</b>	<b>15</b>

[Comments \(1\)](#)

**RESPONSES (1)** WORD CLOUD TAGS (0)

Sentiments: OFF

Add tags  Filter by tag

Search responses

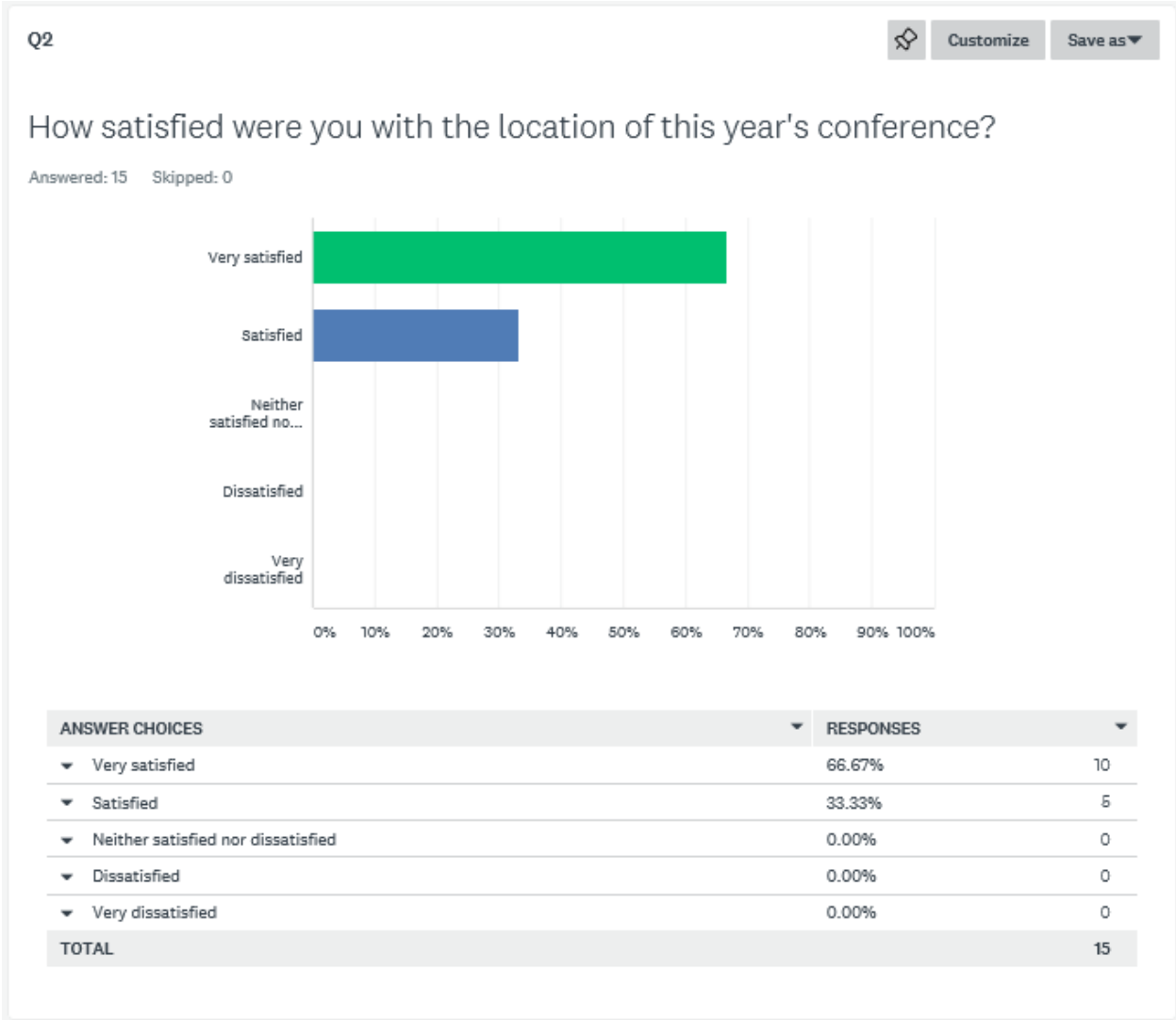
Showing 1 response

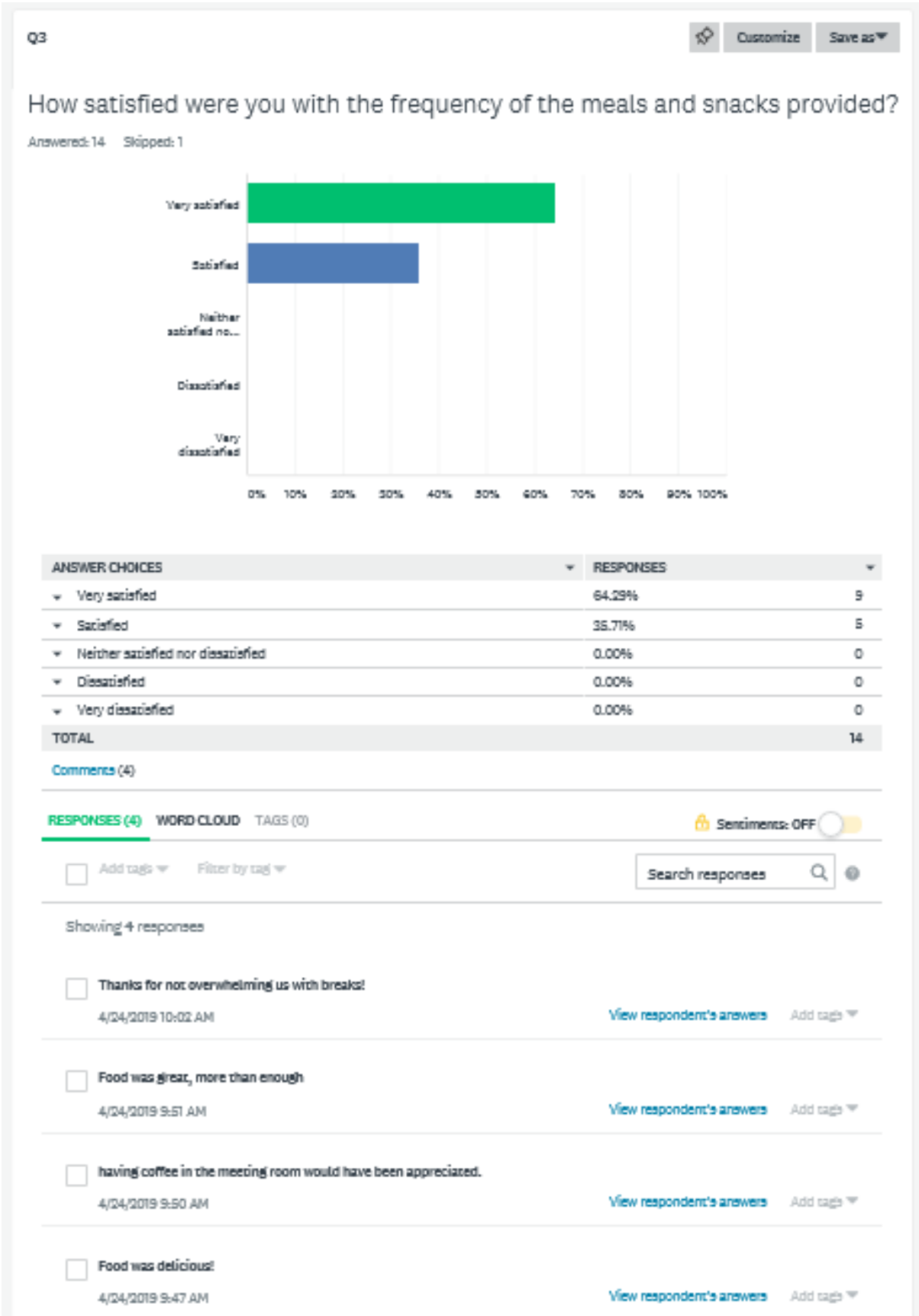
Nice Location, good topics, well attended,

4/24/2019 9:51 AM

[View respondent's answers](#)  Add tags







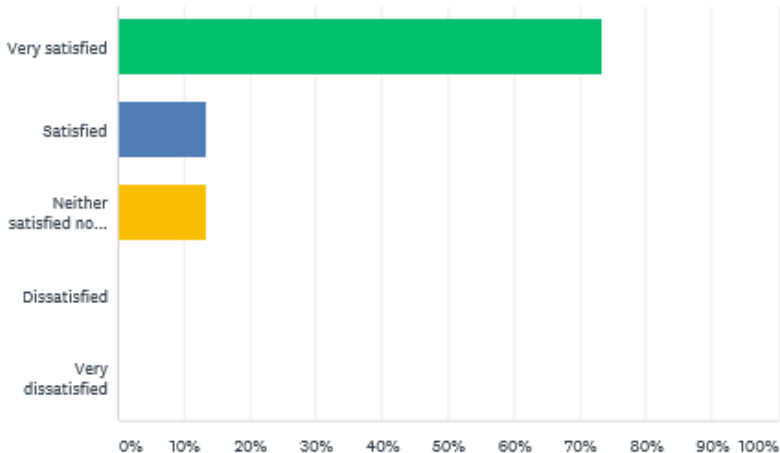
SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

Q4

Customize Save as

### How satisfied were you with the quality of the food provided by the venue?

Answered: 15 Skipped: 0



ANSWER CHOICES	RESPONSES
Very satisfied	73.33% 11
Satisfied	13.33% 2
Neither satisfied nor dissatisfied	13.33% 2
Dissatisfied	0.00% 0
Very dissatisfied	0.00% 0
<b>TOTAL</b>	<b>15</b>

Comments (1)

RESPONSES (1) WORD CLOUD TAGS (0)

Sentiments: OFF

Add tags Filter by tag

Search responses

Showing 1 response

Not the best. Breakfast was cold, some of the banquet dishes were super salty, and the break food was always gone before I got any!

4/27/2019 12:52 PM

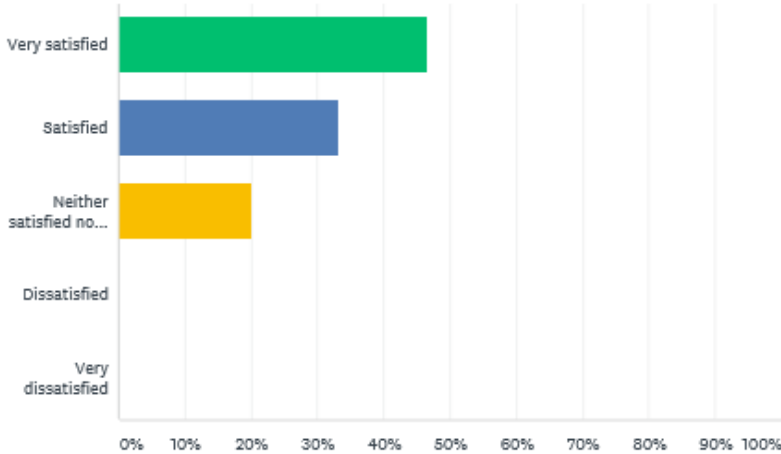
View respondent's answers Add tags

Q5

Customize Save as

### Were you satisfied with the variety of sessions offered?

Answered: 15 Skipped: 0



ANSWER CHOICES	RESPONSES
Very satisfied	46.67% 7
Satisfied	33.33% 5
Neither satisfied nor dissatisfied	20.00% 3
Dissatisfied	0.00% 0
Very dissatisfied	0.00% 0
<b>TOTAL</b>	<b>15</b>

Comments (2)

RESPONSES (2) WORD CLOUD TAGS (0)

Sentiments: OFF

Add tags Filter by tag

Search responses

Showing 2 responses

I greatly appreciated that David Bartlett didn't just stand up and READ to us! I got more out of his presentations beyond what was on the PPT.

4/24/2019 10:02 AM

View respondent's answers Add tags

I am a vendor

4/24/2019 9:47 AM

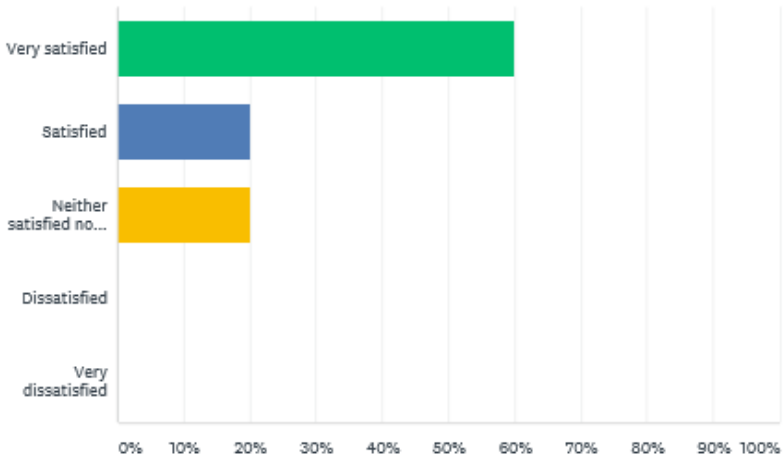
View respondent's answers Add tags

Q6

Customize Save as

### Overall, were you satisfied with the content and quality of the sessions offered?

Answered: 15 Skipped: 0



ANSWER CHOICES	RESPONSES
Very satisfied	60.00% 9
Satisfied	20.00% 3
Neither satisfied nor dissatisfied	20.00% 3
Dissatisfied	0.00% 0
Very dissatisfied	0.00% 0
<b>TOTAL</b>	<b>15</b>

Comments (2)

RESPONSES (2) WORD CLOUD TAGS (0)

Sentiments: OFF

Add tags Filter by tag

Search responses

Showing 2 responses

Great to have speakers in person!  
 4/27/2019 12:52 PM [View respondent's answers](#) [Add tags](#)

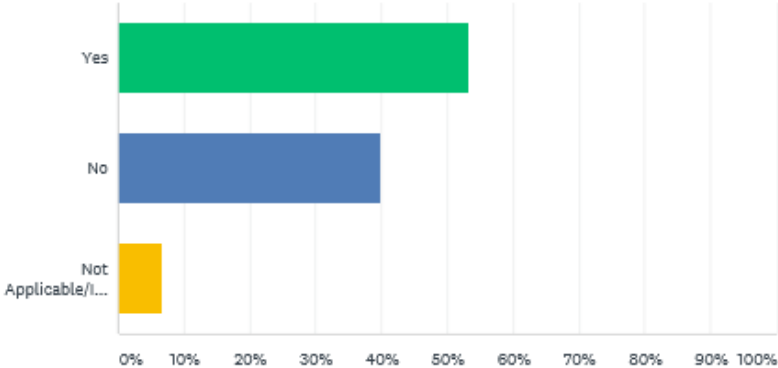
again I am a vendor  
 4/24/2019 9:47 AM [View respondent's answers](#) [Add tags](#)

Q7

Customize Save as

### Do you plan to take the NASFAA Credential Exam for Pell and IASG?

Answered: 15 Skipped: 0



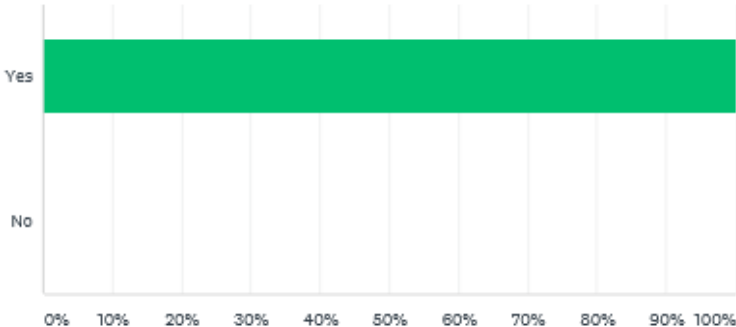
ANSWER CHOICES	RESPONSES
Yes	53.33% 8
No	40.00% 6
Not Applicable/I already have the credential	6.67% 1
<b>TOTAL</b>	<b>15</b>

Q8

Customize Save as

Do you think SDASFAA should continue to offer NASFAA Credential training at its events?

Answered: 15 Skipped: 0



ANSWER CHOICES	RESPONSES
Yes	100.00% 15
No	0.00% 0
<b>TOTAL</b>	<b>15</b>

Comments (1)

RESPONSES (1) WORD CLOUD TAGS (0)

Sentiments: OFF

Add tags Filter by tag

Search responses

Showing 1 response

It's a good opportunity, but if the price keeps going up, we might need to do something different.

4/27/2019 12:52 PM

View respondent's answers Add tags

Q9 🔒 Save as ▼

Please provide additional feedback on the variety and quality of the programming/sessions offered.

Answered: 6 Skipped: 9

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**RESPONSES (6)** WORD CLOUD TAGS (0) 🔒 Sentiments: OFF

Apply to selected ▼ Filter by tag ▼ Search responses 🔍 ⓘ

Showing 6 responses

Great job!  
4/27/2019 12:52 PM [View respondent's answers](#) Add tags ▼

As a person somewhat new to the material being presented, often times it is assumed that the whole audience knows in detail what is being discussed.  
4/25/2019 9:23 AM [View respondent's answers](#) Add tags ▼

Overall I thought the quality of the programming was great. I really appreciate the opportunity to become credentialed in another area. It was a great conference and I really enjoyed my time in Deadwood!  
4/24/2019 3:24 PM [View respondent's answers](#) Add tags ▼

I like having all the sessions as general sessions. we are not a large enough group to do break out sessions.  
4/24/2019 9:50 AM [View respondent's answers](#) Add tags ▼

great overall conference! job well done!  
4/24/2019 9:48 AM [View respondent's answers](#) Add tags ▼

I enjoyed the conference. I like the social events and the training.  
4/24/2019 9:46 AM [View respondent's answers](#) Add tags ▼



**Q10** 🔒 Save as ▼

Please add any additional comments that would be useful for future conference planning.

Answered: 5   Skipped: 10

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**RESPONSES (5)**   WORD CLOUD   TAGS (0) 🔒 Sentiments: OFF

Apply to selected ▼   Filter by tag ▼    🔍 ⓘ

Showing 5 responses

I'm not a fan of ice breakers, but the game was a really good idea. It was low impact, took all 3 days, and gave people an excuse to talk to a large number of people. And didn't feature public embarrassment!

4/27/2019 12:52 PM [View respondent's answers](#)   Add tags ▼

I applaud the individuals who presented, however, I felt one presenter on the Self-Study didn't really know the material as couldn't answer questions, which discourages me from taking the test.

4/25/2019 9:23 AM [View respondent's answers](#)   Add tags ▼

I appreciate the face to face training. much more effective than if NASFAA and fed trainers are remote.

4/24/2019 9:50 AM [View respondent's answers](#)   Add tags ▼

As a vendor it would've been nice to encourage the attendees to come visit the booths at break time.

4/24/2019 9:47 AM [View respondent's answers](#)   Add tags ▼

Great work by the conference committee!

4/24/2019 9:46 AM [View respondent's answers](#)   Add tags ▼

### 2019 High School Counselor Workshops (Erin Richards)

Erin will schedule the first conference call this month. The Rapid City workshop will be held at SD School of Mines & Technology. The committee has provided 2 articles for the MYF newsletter. They will also submit articles for August and November newsletters. NASFAA slideshow will be available by September 1 so the committee will need to decide if they will use the 2018 slideshow or wait for the 2019 version.

### 2019 Decentralized Training (Melissa Simpson/Mary Alexander)

The committee has had a few meetings and they have a tentative agenda. The packaging credential will be offered. They are bringing in a tax professional to talk about tax forms and common tax questions. Will have a Q & A panel to include staff from ESC who process verifications. Becky and Tresse have volunteered to be trainers. They think they have everything all lined up.

2020 SDASFAA Spring Conference (Erin Richards)

Returned the signed contract to Hilton Garden Inn-Downtown Sioux Falls for the dates of April 21 – 23. They will have online room reservation available for non-state rate attendees but state employees will need to call to get the state rate. The state room rate has increased to \$75 year-round. 2020 is SDASFAA's 50<sup>th</sup> Anniversary so this will be the theme of the conference. Erin would like to invite past members to the banquet. She contacted Dave Bartlett, Dept. of Education trainer, about presenting. He gave her some good session topic ideas. Maria Severeid is no longer with iHELP so no longer on the committee. Discussed having some sort of take-away item in commemoration of the anniversary.

**New Business**Corporate Support (Erin Richards)

Erin passed out the current corporate support invoice and a new version revising the Spring Conference Support Packages. No one utilized the Premier \$1,200 support package this year. This package was tailored around past Great Lakes support. Now that GL has split, they cannot provide the same level of financial support. The SD GL employees will now be ScholarNet employees. Erin is suggesting we remove the Premier package, added a Break Sponsor option to pay for a conference meal or break (amount varies), and add benefits to the Partner level mirroring Premier benefits. Motion to approve the revised Annual Corporate Support Invoice and conference support packages was made by Carissa and seconded by Morgan, motion carried. Erin will send an electronic doc to Melinda and Carrie for P&P Manual revision and 2020 invoicing.

**SDASFAA Spring Conference Support Packages**

\_\_\_ Partner \$500

Includes spring conference benefits: exhibit booth, free conference registration for one organization representatives (\$100 value), time on conference agenda to provide corporate update, brochure/flyer included in registration packets, recognition as conference sponsor, and list of conference attendees for networking opportunities.

\_\_\_ Colleague \$200

Includes spring conference benefit: member's choice of \_\_\_ brochure/flyer included in registration packets or \_\_\_ time on conference agenda to provide corporate update.

\_\_\_ Sponsored Meal/Break \$TBD

Receive recognition by sponsoring a conference meal or break. Conference chair will contact you regarding pricing.

Committee Activity from Liaisons (Board Discussion)**Recognition Committee** (Beth Vollan)

We have nominees for all open Council positions, yay! Beth will send out the ballot in August.

**Committee of Record & Website** (Carrie Jordanger)

The committee has not met since April. Erin talked to Kristy at the conference and the new web site (sdasfaa.org (no www)) has an option for multiple users so the committee chairs could have their own login(s). Kristy is ok with leaving the maintenance structure as is for now where she or someone from this committee makes web updates. Our domain expires August 10<sup>th</sup>. The price options for renewal are \$22 for one year, \$66 for 3 years, and \$110 for 5 years. Approved renewing for 5 years to lock in the rate and reduce the workload from renewing annually.

**Review Committee** (Katie Maley)

This committee will need a new chair as Rachel has left Presentation College. Katie volunteered to chair the Review Committee. Thanks, Katie!!

**Membership Committee** (Erin Richards)

Great Lakes would like their organization's name changed to ScholarNet on our membership list. The other piece of Great Lakes, Ascendium, has applied for separate membership (see below). Amber Brockel is the new FA Director at Presentation College.

Purchase Name Badge Holders (Carissa Koerner)

Carissa passed out examples of lanyard wallets, which are zippered name badges that can have displays on both the front and back of the wallet. They can be personalized with the SDASFAA name and logo or be left blank. She would like to see these replace the plastic name badges and elastic ropes we use now. The intention is to have them returned after each conference to be reused. It was suggested that SDASFAA purchase them on a separate line item in the budget instead of coming out of an event budget since they can be used for any event and not just the spring conference. There are many options, but the 3 she presented range in cost from \$2.63 to \$3.48 per lanyard plus setup fees. Prices vary based on quantity. Carissa will build this expense into her 2020 budget.

Membership Application – Ascendium Education (Erin Richards)

Great Lakes has split into Ascendium Education (FFELP guarantor part of Great Lakes not acquired by Nelnet) and ScholarNet. Carol Swenson at Ascendium wants to be involved in SDASFAA. They are members of NASFAA, all regional associations and many state associations. Motion was made by Melinda to approve the associate membership application from Ascendium Education Group and seconded by Katie, motion carried. Carrie will send an invoice and Erin will notify Carol of the approval. Welcome Ascendium Education!

Other

Melinda is finalizing annual meeting minutes and will get those sent out this week, as well as sent to Kristy for web posting.

Other – Board action by email prior to the meeting

Due to the EC vacancy created by Amber Brockel's departure from Presentation College, Mary Alexander from Dakota Wesleyan University agreed to serve out Amber's term through 2019 as a member-at-large. Melinda Fedeler made a motion to approve the appointment of Mary Alexander to fulfill the term of Amber Brockel, second by Melissa Simpson. The motion carried by email vote on April 23<sup>rd</sup>. Thank you, Mary!!

On April 25<sup>th</sup> Erin sent out a contract between SDASFAA and the Hilton Garden Inn – Downtown in Sioux Falls for the 2020 SDASFAA Spring Conference to be held April 20-23, 2020. There is a minimum food charge of \$2,000, which shouldn't be an issue. They have A/V equipment available for rent at 50% off the listed prices, and we can bring our own projector. No deposit is required. Beth made a motion to approve the contract with Hilton Garden Inn – Downtown in Sioux Falls for the 2020 Spring Conference, second by Melinda. Motion carried by email vote and Erin signed the contract.

On May 7<sup>th</sup> Erin sent out a contract between SDASFAA and the Arrowwood Resort by Cedar Shore for the 2019 Fall Decentralized Training November 13-14. They will honor the state room rate of \$75 per night. Beth made a motion to approve the contract with Arrowwood Resort by Cedar Shore, second by Carissa. Motion carried by email vote.

**Announcements**

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

2019 High School Counselor Workshops: September 4-5, 9-11

RMAFSA Conference: October 20-23 in Billings, MT

Executive Council fall meeting: November 13 in Chamberlain

2019 Fall Decentralized Training: November 13-14 in Chamberlain, Arrowwood Resort by Cedar Shore

**Adjourn**

Meeting was adjourned at 11:43am.