



SDASFAA EXECUTIVE COUNCIL MEETING AGENDA

Monday, July 17, 2017 – 10:30 AM Central Time
AmericInn-Deer Trail Room, Chamberlain

Executive Council Members

Becky Pribyl (NSU)	President
Beth Vollan (SDSU)	President-Elect
Micah Hansen (SDSU).....	Past-President
Marlene Seeklander (LATI)	Secretary
Katie Nelson (BHSU)	Treasurer
Jacob Schuring (BHBC) and Carrie Jordanger (LATI)	Members at Large through 2017
Julie Pier (USD) and Maureen Schuchardt (PC).....	Members at Large through 2018
Lucas Winterberg (BND)	Associate Member at Large

Call Meeting to Order

Becky called the meeting to order at 10:40 a.m. Maureen, Julie, and Lucas joined us via conference call. Jacob Schuring is no longer at BHBC; Becky was unable to get in touch with him.

Approval of Agenda

Becky added under “Other” – Jacob’s vacant position. Beth added 2019 Conference. Micah will add Program report under Officer Reports. He did not have a written report.

Marlene made a motion to approve. Beth seconded. Motion carried.

Approval of March 13, 2017 Executive Council Meeting Minutes

Minutes are approved as corrected and distributed.

Officer Reports – Consent Agenda

Micah made a motion to approve. Carrie seconded. Motion carried.

Secretary (Marlene Seeklander)

There was no additional information to report aside from the draft minutes that were sent to the Board.

Treasurer (Katie Nelson)

The Treasurer Reports are located at the end of this document.

Katie mentioned that the National Guard has not paid their dues and she has not heard from them, thus we may not receive their 2017 dues.

Becky has completed a cursory review of the Treasurer’s books. All looks okay.

Past-President (Micah Hansen)

Micah reported that he is working on P&P review and is looking at the P&P manuals of other state associations to determine if there is anything we may want to incorporate. He will continue to work with Kassandra Boyer on web site updates.

Micah is also working on the annual election ballot. He has plenty of people to run for Member at Large and President-Elect. He plans to have the ballot ready to send out next week after he hears back from those who are currently on vacation.

President-Elect (Beth Vollan)

Decentralized Training

The event is scheduled for Tuesday November 14 and Wednesday November 15 at the AmericInn in Chamberlain. The contract has been signed and submitted. AmericInn did not require a deposit. I spoke to Chris Mosel from American on July 10th who verified that he received the contract and does not need anything additional from us.

On May 17th I held a phone meeting of the committee. We identified and assigned the major responsibilities.

Costs will include

- \$220 for room rental (\$110 per day)
- \$25 for phone rental
- Lunch for the board
- Water, pop, candy, and snacks for two breaks
- Speakers gifts/thank you cards
- Door prizes
- Decorations
- NASFAA credential topic fee (\$300 or more)

Registration will be up and running in early to mid-October.

Joe Massman will present the Federal Update the afternoon of the 14th. Based on the feedback from the spring conference, a NASFAA credentialing session will be offered. The committee will send a survey in late July to determine topic preferences for credentialing. I believe the Board will need to approve the expense. Please let me know if you have other suggestions for training topics.

The Decentralized Training Committee is scheduled to have another meeting on July 12th which is just prior to the Board Meeting. I may have additional updates to add during the Board meeting.

In addition to Beth's report, Becky stated that the charge for credentialing is \$400 each with a discount on a bundle for \$1,200. The price is expected to increase in 2018. However, we may not have enough events to provide NASFAA Credential Training. Also, NASFAA no longer allows regional associations to provide webinar credentialing.

Beth stated that the membership will have the opportunity to complete a survey and rank their choices (approximately 6 choices). The survey results will be shared with the Spring Conference Committee.

Carolyn Halgerson is willing to present, if needed, as she has completed several NASFAA Credentials.

The Board Meeting will be held on Tuesday morning, November 14th. It will be a Transitional Board Meeting. Becky reminded the Board that there is no reimbursement for hotel room or mileage since the meeting is in conjunction with Decentralized Training. The new officers will take over at the first meeting in 2018.

Spring 2019 Conference (Beth Vollan)

The next task on my list is to start planning the spring 2019 conference. I am planning to request conference bids from at least three venues in Rapid City/Black Hills area. The following venues have been suggested:

- The Lodge at Deadwood
- Holiday Inn Rapid City (where the spring 2016 SDASFAA and 2016 RMASFAA conferences were held)
- Cadillac Jack's in Deadwood

Please let me know if you have any other suggestions.

The format of the conference will primarily follow the format of past years. Depending on the feedback from the Spring 2018 conference, we may consider replacing the awards banquet with an awards ceremony held around 4:30 or 5:00 followed by a reception.

President (Becky Pribyl)

- In April, an email was sent to all 3 members of the SD Congressional Delegation requesting relief from the impact of the IRS's Data Retrieval Tool outage.
- SDEAF and Mapping Your Future partnership – last month, Mapping Your Future was asking schools to complete an online survey to provide cost information so that they could update the Cost of Attendance brochure. I've communicated with Cathy Mueller to see whether this will be available for us to use at our HS Counselor Workshops.
- In my July email, I included a reminder to committee chairs and Executive Council members to create a written record of their role and responsibilities. Again, the goal is to document SDASFAA administration so that future leaders have a handbook to guide them.
- Thank you to everyone who has contributed to my monthly emails!

2017 High School Counselor Workshop Committee

- Sept. 6: Aberdeen, Northern State University
- Sept. 7: Watertown, Lake Area Technical Institute
- Sept. 11: Rapid City, Western Dakota Tech.
- Sept. 12: Pierre, Capitol University Center
- Sept. 13: Mitchell, Mitchell Technical Institute
- Sept. 14: Sioux Falls, Southeast Technical Inst.

The above workshops will have a similar program to last year, approximately 8:30 to 3:00 with lunch on site and SDASFAA presenting in the afternoon. The committee had a conference call 6/1/17 to follow up on the items discussed during the committee meeting at the 2017 Spring Conference.

- Materials – We are not going to print all the materials this year. The PowerPoint presentation, document list, SDASFAA FAFSA Priority Date list, and a workshop survey will constitute the bulk of the printed materials, to be provided in the SDASFAA folders that were purchased last year. The rest of the materials will be posted online.
- Website – We will work with the Website Committee to create a HSCW materials webpage on the SDASFAA site. Suggestions included password-protecting the page or controlling access to the specific URL. Each document will have its own link on the webpage and they will also be put together in one big PDF that is linked on the page.

- Game – This year we are adding an interactive survey/quiz using a Kahoot game. Site coordinators will present a question on screen and the counselors can use their phones to participate, then the responses are displayed. The idea is to do a couple questions at the beginning, take a break in the middle of our presentation and do a couple more, then wrap up with a few questions to end, all to help keep counselors' attention.

We also discussed ways to deliver information to counselors throughout the year, as the workshops can be overwhelming, especially for new counselors. One example: we could send emails with Department of Education infographics with tips or reminders. The State of SD has a SD counselor's listserve, but Tom Cool's group has the high school counselors. Tom offered to forward them whatever we wanted to send out so that all the HS counselors receive it, not just those at the workshops. The committee put together an email about the IRS Data Retrieval Tool being down and we forwarded it to Tom 3/29/17 to send out. The next committee conference call will be later this month.

2018 Spring Conference Committee

This conference will be held in Huron, SD, at the Huron Event Center and Crossroads Hotel, April 30 – May 2, 2018. In May 2017, the Executive Council voted to approve the contract and it was signed and mailed, along with a \$250 deposit. The committee had a conference call 6/15/17 to review the conference survey results from the 2017 spring event and start shaping the conference. In summary,

1. Program – we have an extensive list of potential topics that we'll continue to expand over the next few months. We will plan to do another NASFAA credential session during the Monday afternoon timeslot, topic TBD after Decentralized Training topic is chosen.
2. Speakers – Joe Massman has us on his calendar. NASFAA will not attend in person (they try to come to each state every 3 years and Stephen Payne was here in 2016), but they did offer to do a virtual session.
3. Printing – we will print the awards program and maybe a one-page agenda, but otherwise, will not print session materials or a full program.
4. Online – we will work with the Website Committee to determine if the mobi site should be used again or if we will just use the website and post links.
5. Other topics included food options; considering who might stay versus commute; agenda; division of responsibilities; and timeline. Theme will be discussed this summer.

Thank you for this opportunity to represent and serve SDASFAA. This has already been a tremendous experience and I am grateful for the chance to learn and to work with such wonderful people!

Old Business

2017 SDASFAA Spring Conference (Micah Hansen)

No report was submitted. A recap of Micah's comments and Board discussion are included below:

Micah reported that the conference went well. Most of the attendees enjoyed the credentialing. However, many attendees registered for the banquet, but didn't attend. This was very disappointing in terms of wasted food and money. We might want to consider some changes in this area. Approximately 50% of those who said they were going to attend did not (42 signed up and approximately 20 attended).

It was suggested that perhaps the conference organizer should re-verify with attendees that they do still plan to attend. It would take time to reach out to attendees, but it would be worth the effort.

The conference location in 2018 will make a difference and attendees will not have the option of commuting. The day of the banquet does get to be a long day, however, people needed to be reminded of their commitment. The hotel contract typically allows us 48 hours before a final count is required.

Breakfast on the final morning was also another event in which we had lower attendance.

Becky reiterated that the Spring Conference went well and there was lots of good feedback. She thanked Micah for all of his hard work.

Recognition Committee (Micah Hansen)

No written report was submitted. A recap of Micah's remarks regarding the awards night is included below.

Micah reported that the awards night went well. He suggested that we might want to consider a standard size for plaques, etc. so that they are uniform. Micah used the standard template that Ken Kocer used last year so it was easy to set up. This year the plaques were printed in Brookings.

2017 Fall Decentralized Training (Beth Vollan)

Please see earlier report.

2018 SDASFAA Spring Conference (Becky Pribyl)

Please see earlier report.

Goal – Communication (Becky Pribyl)

Becky said she is getting positive feedback from the membership and suggested that Beth may want to consider continuing sending an e-mail update to the membership.

Becky encouraged everyone to create some notes on their position so we always have something to pass along to the new Board members.

New Business

Committee of Record (Beth Vollan)

Webhosting

Kassandra Boyer, who was on the RMASFAA ad hoc webhosting committee, has been asked to provide feedback to this committee on possible new webhosting options. Kassandra indicated that the ad hoc committee has completed its research on the different web possibilities and reported the information back to the RMASFAA Committee on Electronic Initiatives. The ad hoc committee did not have access to the different webhosting options. She believes that the Committee on Electronic Initiatives will make recommendations to RMASFAA and that RMASFAA hopes to provide a web platform that would have options for the state associations.

SDASFAA may want to table its webhosting research until we see what RMASFAA has to offer.

Becky added that she will update us after the next RMASFAA Board Meeting and will include this item on the November agenda.

Domain Name

The sdasfaa.org domain name expires August 10, 2017. The cost to renew is \$19.99 per year, and it can be renewed for multiple years at a time. Once the Board approves the expenditure, Beth will renew the domain name. The Board may want to discuss renewing for more than one year.

Micah made a motion to renew the domain name for two years. Katie seconded. Motion carried. Beth said she will get it renewed this week.

Membership Spreadsheet

On June 26th Carrie Jordanger, member of the committee of record and website, sent a request to the membership to review and update the membership spreadsheet.

Committee Meetings

The committee has not held a meeting since the last Board meeting. Beth and Kristy will schedule a meeting for late summer/early fall to make sure members are on track with creating procedures and cross-training.

Becky asked Beth if she felt the committee needs more members. Beth indicated that one more person would be helpful. Kristy and Beth have been trying to delegate responsibilities.

Beth stated that if we move to a new web hosting, that might be the time when the committee will require additional members. Micah mentioned that hopefully a new platform will be easier to work with as Go Daddy is not as user-friendly as other platforms. It may be easier to start from scratch with a new web hosting. Go Daddy works well for us for all practical purposes, but updating is difficult.

Becky suggested that as Beth sets up the 2018 committees, she take some of these things into consideration as far as committee needs and the number of members needed to be productive.

High School Counselor Workshop (Becky Pribyl)

Becky reported that Katie brought the folders to the meeting today. Katie gave every site 12 additional folders based on 2016 attendance.

Discussion was held on excess folders as some schools could store the extras. Becky will ask the other committee members.

Becky stated that NASFAA indicated they will have materials available on approximately July 26-27th so we should be able to access materials and use as needed. SDASFAA won't print all the materials, but will print the PPT handout, document list, FAFSA priority date list created by SDASFAA, and workshop survey. The Web Committee will put the materials on-line on the SDASFAA web site. It will either be password protected or have a unique URL. The High School Counselor Workshop Committee is meeting via conference call next week.

Becky reported that they are including a game this year. She stated that it will include: three questions at the start of the presentation, three questions after the Break, three to four questions at the end of the presentation.

Lucas mentioned accessing information via GoDaddy if information is housed on the web site, making it as simple as possible.

From experience, Lucas stated that with the larger the audience, the slower the responses will be for the game when the attendees are responding via their cell phones. He stated that sometimes you need to increase Wi-Fi so there are no connectivity issues with cell phones. It was suggested that host sites might want to do a "dry run" to ensure things are working properly. Typically, the Sioux Falls and Rapid City sites have the larger number of attendees.

Micah mentioned that he will be West River over Labor Day Weekend if anyone needs additional folders. He will be happy to deliver!

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

Policy and Procedure Review Update (Micah Hansen)

Micah reported that he is trying to get the Policy and Procedure Manual reformatted and he is currently conducting a review process. Becky will add this item to the November agenda.

SDASFAA FAIN (Board Discussion)

Becky received a phone call from Huron High School and the Huron Community Campus. They wondered how they would do FAINS since Great Lakes no longer offers FAINS. Becky asked if SDASFAA should consider filling the void left by Great Lakes. Becky said Huron would be the farthest NSU would travel for a FAIN.

Becky asked if SDASFAA should consider creating a FAIN video that schools could watch at their convenience.

When asked how many FAINS schools represented by the Board typically do each year, the following was reported:

LATI	3-4
SDSU	2-3
BHSU	3-5
NSU	3-4

(USD and Presentation did not indicate the number of FAINS they conduct.)

Beth suggested that anyone doing a FAIN could use the video and would be available to answer questions.

Lucas stated that North Dakota schools have been moving to a web presentation/conference call format. There is a camera set up in the room. The conference call/e-mail allows participants to be interactive. There is a web site they use to share screens, etc. Participants can the ask questions via the "Go to Meeting" web site. Lucas said he can get us more info, if needed.

Becky mentioned that she thinks Go to Meeting is free if there are 3-5 attendees and a charge is incurred if 6 or more attendees. Lucas said BND has a membership to Go to Meeting.

Marlene asked if there would be any value to surveying the Financial Aid directors as to how many FAINS they do on average each year and do they feel their high schools would like a webinar format. Carrie suggested we survey the High School Counselor Workshop participants to get their input.

Micah mentioned that studentaid.gov has a lot of videos available, which might alleviate us from having to create our own.

Becky asked if this is another service we should offer or if we need to do a better job communicating what is available.

Marlene suggested that we could consider a SDASFAA video introducing what resources SDASFAA has to offer to the South Dakota high schools.

Becky stated she will add this to the High School Counselor Workshop and will work with Erin on a survey of Financial Aid directors as to the number of FAINS they do, etc.

2017 Budget Review (Board Discussion)

Please see Budget document at the end of the minutes. Becky requested that only the budget and not the additional comments be included in the minutes.

Becky stated that the numbers don't match the Treasurer spreadsheets as this spreadsheet only covers 2017. Katie's spreadsheet includes any expenses incurred in a prior year or for a future year (such as a 2018 deposit made).

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

The High School Counselor Workshop expenses should be less due to a decrease in printing costs.

The RMASFAA Conference expenses should be less as SDSU will drive since it is a 7-8-hour drive.

Beth asked about the Professional Development Scholarship. Becky stated that this amount includes Katie's half and one new Leadership Pipeline attendee.

We discussed state gift ideas for RMASFAA. Suggestions included a gift card, a small Terry Redlin print or other item, or Black Hills Gold jewelry item, etc.

Membership Dues (Board Discussion)

Becky stated that if we want to change the amount for membership dues for 2018, we need to do it now. It is currently \$75/year and has been so since the mid-1990s.

Beth asked if adding the NASFAA credentialing opportunities that SDASFAA has recently been offering is justification for increasing the dues. The other possibility would be to increase the conference fee when NASFAA credentialing is offered.

Julie, Maureen, and Micah all stated that it is easier to justify increasing the conference fee vs. increasing yearly dues. We shouldn't increase the dues simply because we haven't increased them in many years. Katie stated we currently have 18 institutional members, thus a small increase wouldn't have as great of an impact as increasing the conference fee.

Becky stated that based on the discussion, we will not increase the membership dues for 2018 and they will remain \$75/year.

Lucas asked if increasing conference fees would deter members from attending. After discussion, it was decided that a \$10-\$15 increase probably would not impact too many schools and prevent them from sending someone.

Committee Activity from Liaisons (Board Discussion - Carrie Jordanger, Maureen Schuchardt, Lucas Winterberg)

Web Committee - Carrie had no additional information to report.

Membership Committee - Maureen said she wanted to add that Erin sent an e-mail that she is going to contact committee members for any new members to add. Premier Bank might be interested in joining.

Review Committee – Lucas had no additional information to report.

Other

Jacob Scheuring Vacancy (Becky)

Becky said that since Jacob's term would expire in December, she suggests that we leave it open (at least until after the election) since we only have 5 months left versus appointing another individual as a Member at Large. We could ask someone who is newly elected to fill his vacancy. Beth agreed that since we usually have a majority at our meetings, the vacancy shouldn't impact business.

2019 Conference (Beth Vollan)

Beth reported that the 2019 Spring Conference will be held West River in either Rapid City or an area town. The following hotels and locations have been suggested: Lodge at Deadwood, Holiday Inn at Rapid City, and Cadillac Jack's at Deadwood.

Katie stated that the Holiday Inn Express at Spearfish has reached out to her and indicated that they'd like to have us back again. Katie will forward the e-mail to Beth.

Micah mentioned that we need to consider the proximity to an airport for any speakers flying in.

Beth stated that currently, the committee has not selected dates. She said the format will follow previous conferences, except that the time for the awards banquet might be moved to an earlier time. Becky said we could consider having a longer lunch and holding the awards banquet during lunch with the evening on your own.

Announcements

High School Counselor Workshops: September 6, 7, 11, 12, 13, 14, 2017 – We will be ramping up for these.

RMASFAA Annual Conference, Wichita, KS: October 15-18, 2017 - Beth and Katie will attend on behalf of Leadership Pipeline. Becky and Beth will attend as President/President Elect.

SDASFAA Fall Decentralized Training: Nov. 14-15, 2017 – The SDASFAA Board Meeting will be held the morning of November 14th.

Adjourn

The meeting adjourned at 12:25 p.m. The Board members then went to Dairy Queen for lunch.

YTD Balance Sheet**BEGINNING BALANCE**

Checking	<u>5,956.38</u>
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INCOME

Membership Dues	2,400.00
Sponsorship Income	3,000.00

Workshop Income	4,476.80
Spring Conference	4,476.80
Support Staff Workshop	0.00
Decentralized Training	0.00
High School Counselor Workshop	0.00

Miscellaneous Income	0.00
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TOTAL INCOME	<u>9,876.80</u>
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EXPENSES

Workshops	6,375.80
Spring Conference	6,375.80
Support Staff Workshop	0.00
Decentralized Training	0.00
High School Counselor Workshop	0.00

Executive Board	145.27
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Travel	4,585.71
NASFAA Leadership Conference	4,585.71
RMASFAA Board Meeting	0.00
RMASFAA Conference	0.00

Education Activities	509.42
Review Committee	0.00
Membership Committee	0.00
Committee of Record	211.86
Recognition Committee	297.56

General Postage	49.00
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General Printing	0.00
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Memorials	50.00
Miscellaneous Expenses	20.00
TOTAL EXPENSES	<u>11,735.20</u>
TOTAL TRANSFERS	<u>0.00</u>
Savings	0.00
CD's	0.00
ENDING BALANCE -- Checking	<u><u>\$4,097.98</u></u>

We have not received membership dues from the SD Army National Guard. I emailed in February as a reminder, and then received an email in March from Nathan that they still wanted to pay, and I haven't seen anything. I emailed again June 21, with no response.

Spring Conference Expenses includes \$250 deposit for 2018 spring conference. The Committee of Record expenses were for the web hosting and domain name registration for the website. The Recognition Committee expenses include the plaques for the Spring Conference award banquet, and the \$100 Douglas Steckler award. The Miscellaneous expense was to the SD Secretary of State for the filing of our non-profit report.

2017 Assets YTD

Savings -- Balance Sheet

Beginning Balance	\$ 22,911.03
Interest Income	\$ 9.08
Transfers	
Ending Balance (personal savings acct, no fees, 0.05% interest, \$300 min. bal.)	<u>\$ 22,920.11</u>

The Savings Account accrues interest quarterly, and has accrued March 31, and June 30 of this year.

CD's -- Balance Sheet

<u>CD - US Bank</u>	
Beginning Balance	\$ 31,099.66
Interest Income	\$ 541.80
Ending Balance (purchased 5/30/14, matures 4/30/19, 59 months, 1.73%)	<u>\$ 31,641.46</u>

The CD accrued \$541.80 in interest this year.

Balance Sheet Summary

Checking Account	\$ 4,097.98
Savings Account	\$ 22,920.11
CD - US Bank	\$ 31,641.46
Total Available Assets	<u><u>\$ 58,659.55</u></u>

The following addendum to the minutes is included to capture the discussion for archival purposes.

E-Mail Discussion and Vote on Contract for Decentralized Training

Sent: Monday, April 17, 2017 1:47 PM

Hello Fellow SDASFAA Executive Council Members,

Attached is the contract for our Fall Decentralized Training Event to be held in Chamberlain November 14 and 15. The board needs to approve the contract. I am hoping we can vote on this using email as we did to approve the Mapping Your Future membership in February. Please review the contract and let me know if you see anything that needs to be changed before I call for a motion to approve the contract.

Thank you and happy Monday.

Beth

Sent: Wednesday, April 19, 2017 10:33 AM

Good morning,

I make a motion to approve the 2017 Decentralized Training contract as attached.

Thank you,

Beth

Sent: Wednesday, April 19, 2017 1:52 PM

A motion has been made by Beth and seconded by Marlene. I'll now open this up for discussion for 2 days. Please reply to all with any thoughts or comments on the attached contract. On Friday, I will call a vote.

Thanks much!

Becky

Sent: Friday, April 21, 2017 8:00 AM

Good morning!

Time to vote. Please reply all with your vote on the motion to approve the 2017 Decentralized Training contract as attached.

When a majority of the votes are reached OR after 24 hours, I will announce the results of the vote.

Happy Voting!

Thanks,

Becky

Sent: Friday, April 21, 2017 11:29 AM

Motion carries.

Thanks everyone!

Beth, you should be good to go.

Have a great weekend!

Becky

E-Mail Discussion and Vote by to Approve Hotel Contract for Spring Conference

Sent: Friday, May 19, 2017 4:19 PM

Subject: 2018 Conference Contract

Hi All,

The Spring Conference Committee has offered final comments on the Huron Event Center contract for the 2018 conference so the contract now comes before the Board. Per our Constitution:

SECTION VI -- THE EXECUTIVE COUNCIL

- A. Shall make decisions and take action on urgent matters when immediate submission of such matters to the entire membership is impractical.
- B. Shall make recommendations regarding policy and procedural matters to the total membership.
- C. Shall be responsible for the execution of the total program.
- D. Shall enter into any contracts in the name or on behalf of this organization.

We need to vote on approval. Here is the process:

- 1: Someone will need to respond to this email with a motion to approve the attached contract.
- 2: Following the motion, someone else will need to respond with a "second". Please respond with a declarative statement such as "I second".
- 3: Upon receipt of a formal motion and a second, I will then open the topic for discussion for 48 hours.
- 4: Discussion will close after 48 hours. At that point, I will call for a vote via email; voting will begin and be open for a period of 24 hours.
- 5: When a majority of the votes are reached OR after 24 hours, I will announce the results of the vote.

Reminder, everyone has the ability to make motions, second, and vote. Please reply all when doing so.

At this time, I call for a motion to approve the Huron Event Center contract for SDASFAA's 2018 Spring Conference.

Thank you and Happy Weekend!

Becky

Sent: Friday, May 19, 2017 5:21 PM

I make a motion to approve.

Have a great weekend!

Katie Nelson

Sent: May 22, 2017, at 9:50 AM

Morning All,

I will second that motion.

Micah Hansen

Sent: Monday, May 22, 2017 12:11 PM

Thank you.

We have a motion and a second. The vote will be Wednesday, so until then, please feel free to share any thoughts for discussion.

Happy Monday!

Becky

Sent: Wednesday, May 24, 2017 9:44 AM

Hate to interrupt this heated discussion 😊, but it's time to vote!

Please reply all with your vote on the motion to approve the attached Huron Event Center contract for SDASFAA's 2018 Spring Conference.

Thank you kindly and Happy Voting!

Becky

Sent: Thursday, May 25, 2017 12:10 PM

Motion carries, the spring conference contract has been approved.

Katie, please write a check to the Huron Event Center for \$250 for the deposit and mail it to me. I'll include it with the signed contract.

Marlene, please include the vote in your next meeting's minutes.

Thank you all!

Becky



2017 SDASFAA Budget

last updated 7/11/17 bp

Budget Items	2017 Actual		2017 Approved		2016 Actual	
	Income	Expenses	Income	Expenses	Income	Expenses
Annual Sponsorships	\$3,000.00		\$3,250.00		\$3,250.00	
Annual Memberships						
Associate members	\$1,050.00		\$975.00		\$975.00	
Institutional members	\$1,350.00		\$1,425.00		\$1,425.00	
General Operation						
FA Awareness		\$0.00		\$0.00		\$0.00
Recognition Committee		\$297.56		\$500.00		\$492.32
Review Committee		\$0.00		\$0.00		\$0.00
Committee of Record & Web		\$211.86		\$0.00		\$0.00
Professional Development Schols		\$0.00		\$500.00		\$500.00
Memorials		\$50.00		\$150.00		\$150.00
Miscellaneous		\$69.00		\$0.00		\$63.64
Conference and Workshops						
Annual Conference	\$4,476.80	\$6,125.80	\$4,750.00	\$6,000.00	\$4,697.32	\$7,124.48
Decentralized Training	\$0.00	\$0.00	\$1,400.00	\$700.00	\$0.00	\$0.00
HS Counselor Workshop	\$0.00	\$0.00	\$3,400.00	\$1,200.00	\$3,390.00	\$1,928.19
Support Staff Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel						
NASFAA Leadership						
President Elect		\$2,077.14		\$2,100.00		\$1,737.72
Treasurer		\$2,508.57		\$2,100.00		\$0.00
RNASFAA Conference						
President		\$0.00		\$1,400.00		\$757.61
President Elect		\$0.00		\$1,350.00		\$910.38
State Gift		\$0.00		\$75.00		\$73.80
SDASFAA Board Meetings						
February		\$0.00		\$0.00		\$0.00
April		\$145.27		\$150.00		\$188.13
July		\$0.00		\$1,300.00		\$1,170.70
November		\$0.00		\$150.00		\$0.00

Total	\$9,876.80	\$11,485.20	\$15,200.00	\$17,675.00	\$13,737.32	\$15,096.97
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SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process.

SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.