



SDASFAA ANNUAL BUSINESS MEETING AGENDA

Wednesday, April 22, 2020 – 11:00 AM Central Time

2020 Executive Council Members

Carissa Koerner (USF).....President
 Amber Brockel (PC)President-Elect
 Erin Richards (SDSM&T) Past President
 Melissa Simpson (BHSU).....Secretary
 Carrie Jordanger (LATI) Treasurer
 Morgan Huber (MTI) and Tresse Evenson (AU) Members at Large through 2020
 Mary Alexander (DWU) and Sharon Martin (WDTI) Members at Large through 2021
 Katie Maley (BOR) Associate Member at Large

2020 Committee Chairs

HS Counselor Workshop Committee	Carissa Koerner (USF)	Membership Committee	Amber Brockel (PC)
2020 Spring Conference Committee.....	Erin Richards (SDSM&T)	Committee of Record and Website.....	Kristy O’Kief (WDT) and Micah Hansen (STI)
2021 Spring Conference Committee.....	Carissa Koerner (USF)	Recognition Committee.....	Erin Richards (SDSM&T)
Review Committee	Katie Maley (BOR)	Fall Decentralized Training.....	Tresse Evenson (AU) and Morgan Huber (MTI)

I. Call Meeting to Order

President Carissa Koerner called the meeting to order at 11:05 AM (central) with a quorum of voting members present (12 of the 18 institutional voting members, two of which were by proxy). Carissa disclosed that this Zoom meeting is being recorded and will be forwarded to Melissa for the sole purpose of making the meeting minutes easier. The recording will be deleted once the minutes are completed.

II. Approval of Agenda

No additions or corrections were made to the agenda. Motion to approve the meeting agenda was made by Amber Brockel and seconded by Tresse Evenson. Motion carried.

III. Approval of April 16, 2019 Annual Business Meeting Minutes

No correction were brought forward. These minutes will sent to the Committee of Record and Website to be posted to the SDASFAA website.

IV. Officer Reports

a. President-Elect Amber Brockel

I attended the NASFAA Leadership and Legislative Conference in Washington, DC, February 2-5, 2020, and completed the Association Management pathway. I attended sessions on association leadership and governance. The sessions were very informative and the conference gave me ample opportunities to network with other “newbies” to share our anxieties about taking on a new role. I came away with some great ideas about how to make our association continue to function smoothly, facilitate cooperation and participation, and take our vision and long-range plan of SDASFAA into the future. I am so thankful for the Association’s commitment to the education of our volunteers and leaders, and I look forward to continuing to be a valuable member and volunteer of SDASFAA.

For 2020, I am serving on the spring 2020 Conference Committee, 2020 Fall Decentralized Committee, Chairing the Membership Committee and Co-Chairing the High School Counselor Workshop Committee. I am also Co-Chair of the spring 2021 Conference Committee. I am looking forward to chairing the Membership Committee and to helping with the High School Counselor’s Workshop in the fall as well as serving on the Fall Decentralized and Spring conference committees.

b. Past-President Erin Richards

2020 SDASFAA Spring Conference

In light of COVID-19, on March 16th the decision was made to cancel the 2020 Spring Conference which had been scheduled for April 21st – 23rd at the Hilton Garden Inn Downtown in Sioux Falls. This was a disappointing but necessary decision. The conference committee spent many hours planning this conference and 50th anniversary celebration. Conference registration fees that already been paid were refunded. Associate members who had paid for corporate sponsorship were also issued refunds. The committee discussed options for holding some conference sessions online but ultimately decided against this. The annual business meeting of the association will be held on April 22nd via Zoom. We were able to work with the Hilton Garden Inn to schedule the

2021 Spring Conference and 50th anniversary celebration for April 12 -14, 2021 at the same site. This resulted in no financial penalty for SDASFAA.

Recognition Committee

At the conclusion of the annual business meeting (via Zoom) on April 22nd, I will announce the years-of-service milestone awards. I will also announce the Douglas Steckler Professional Development Award and the Outstanding Service Award. I will plan to present all recipients with their plaques at the 2021 Spring Conference awards banquet. This summer, I will be working to put together a slate of candidates to run for open positions on the 2021 SDASFAA Executive Council. I will be seeking nominations for President-Elect, Associate Member-at-Large, and two Institutional Members-at-Large.

Thank you for the privilege of continuing to serve SDASFAA as Past President!

- c. President Carissa Koerner
Since last year's Business Meeting, the SDASFAA Executive Council has met four times, including two Zoom meetings, which is a new format for our group! We have approved an Event Conduct policy, re-invested SDASFAA funds into a new CD, and begun a process of providing manuals for all officer and committee chair positions.

In January, the Executive Council approved SDASFAA's 2020 budget via email. We also approved two new members, SoFi and Iowa Student Loans, during the first few months of the year. Our first board meeting of the year was held via Zoom conference call in March, and our second meeting (also via Zoom) was held on Tuesday, April 21st. The Executive Council will meet again this summer and in November.

Committee assignments were finalized in February. Thank you to everyone who volunteered and agreed to serve on a committee for 2020! SDASFAA is blessed to have people who are willing to give of their time for our association. My committee activity has included chairing the 2020 High School Counselor Workshop and 2021 Spring Conference. Additionally, I am vice chair for the 2020 Spring Conference Committee and a member of the Recognition Committee.

On Wednesday, April 8th, SDASFAA hosted their first Zoom Round Table for all SDASFAA members. This has been an opportunity for our members to come together during this difficult and constantly changing time to share ideas, best practices, ask questions, and provide support. Thank you to all who have joined our discussions so far. We will continue with these weekly meetings for the foreseeable future.

On the RMASFAA front, I attended the RMASFAA Board of Directors meeting as the incoming South Dakota delegate last fall in Billings. In late February, I attended the RMASFAA winter board meeting in Denver. At this time, RMASFAA's Summer Institute has been cancelled for the summer of 2020. Applications for the RMASFAA Leadership Pipeline are currently available; the due date is June 30th. SDASFAA offers scholarships to SDASFAA members who participate in Leadership Pipeline as mentees.

Thank you for the privilege of serving as SDASFAA president this year! In the midst of an unprecedented time, I have been so thankful to work with this group of people. Though it has been a tough month with cancellations and moving to online meetings, I am so grateful to serve as president for SDASFAA. This group and these people are the best!

- d. Treasurer Carrie Jordanger
Carrie starting by giving an overview of the 2019 balance sheet. Special note was made to the asterisks that indicate where the SD Army National Guard made contributions directly to the Lodge at Deadwood and Arrowwood Resort reducing the expense for the spring conference and decentralized training. On the asset statement, Carrie brought attention to the new 19-month CD that was purchased in May. Next, Carrie explained the historical data. The initial budget for 2019 was expected to operate at a loss and that saving reserves would have to be used. However, at the end of the year SDASFAA's assets were actually increased by approximately \$77. Lastly, the 2020 balance sheet and asset statements were reviewed. To date, the only income is from membership dues since all sponsorships were refunded. The \$500 spring conference expense will be credited back by NASFAA for the credentialing material.

SDASFAA
Balance Sheet
January 1, 2019 to December 31, 2019

BEGINNING BALANCE

Checking		5,863.80
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INCOME

Membership Dues		2,775.00 *
Sponsorship Income		3,623.00 *
Workshop Income		8,330.00
Spring Conference	3,670.00 *	
Support Staff Workshop	0.00	
Decentralized Training	1,500.00	
High School Counselor Workshop	3,160.00	
Miscellaneous Income		0.00

TOTAL INCOME		14,728.00
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EXPENSES

Workshops		5,480.69
Spring Conference	4,472.42 *	
Support Staff Workshop	0.00	
Decentralized Training	1,008.27 ^	
High School Counselor Workshop	0.00	
Executive Board		1,781.46
Travel		7,607.19
NASFAA Leadership Conference	3,892.20	
RNASFAA Board Meeting	0.00	
RNASFAA Conference	3,714.99	
Education Activities		623.62
Review Committee	0.00	
Membership Committee	0.00	
Committee of Record	121.05	
Recognition Committee	502.57	
General Postage		0.00
General Printing		0.00
Memorials		0.00
Miscellaneous Expenses		44.05 **

TOTAL EXPENSES		15,537.01
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TOTAL TRANSFERS		0.00
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Savings		0.00
CD's		

ENDING BALANCE -- Checking		\$5,054.79
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* See note on next page

SDASFAA
Balance Sheet
January 1, 2019 to December 31, 2019

***Note:**

The National Guard: \$800 was paid directly to the Lodge at Deadwood since we are unable to accept credit card payments of which Membership dues \$75, 1 Conference Registration \$95, Partner Level Sponsorship \$500 and an extra \$130 donation to SDASFAA.

Reducing the bill from The Lodge at Deadwood from
 $\$4,438.92 - \$800 = \$3,638.92$

^The National Guard covered the food expense for Decentralized Training. Arrowwood billed the National Guard directly. Not reflected in income or expense.

Snack \$88.80

Breakfast \$134.52

Total \$223.31

Committee of record: 5 years for domain name

NASFAA Leadership was for 2 attendees

****Misc. Expense:**

\$10 SD Secretary of State reporting fee

\$34.05 US Bank for box of checks

SDASFAA Asset Statement
January 1, 2019 to December 31, 2019

Savings -- Balance Sheet

Beginning Balance	\$ 22,947.59
Interest Income	\$ 7.39
Transferred from CD to savings	\$ 17,708.85
Transferred to new CD	<u>\$ (25,000.00)</u>
 Ending Balance	 \$ 15,663.83
<small>(personal savings acct, no fees, 0.05% interest, \$300 min. bal.)</small>	

CD's -- Balance Sheet

<u>CD ending 3037 - US Bank 59 Month</u>	
Beginning Balance	\$32,193.61
Interest Income	\$ 515.24
Transferred to savings	<u>\$ (17,708.85)</u>
 Ending Balance	 \$ 15,000.00
<small>(renewed 4/30/2019, matures 3/31/2024, 59 months, 2.66%)</small>	

<u>CD ending 4018 - US Bank 19 Month</u>	
Beginning Balance	\$0.00
Interest Income	\$ 364.66
Transfer from savings	<u>\$ 25,000.00</u>
 Ending Balance	 \$ 25,364.66
<small>(purchased 5/8/2019, matures 12/08/2020, 19 months, 2.47%)</small>	

Balance Sheet Summary

Checking Account	\$ 5,054.79
Savings Account	\$ 15,663.83
CD ending 3037 - US Bank- 59 Months	\$ 15,000.00
CD ending 4018 - US Bank 19 month	\$ 25,364.66
 Total Available Assets	 <u><u>\$ 61,083.28</u></u>

*corrected 12.11.2020

SDASF AA Asset Statement
January 1, 2019 to December 31, 2019

5.8.2019 Invested \$7,291.15 from savings into a new CD.

Renewed 59 month CD \$15,000 beginning balance at 2.66% interest added annually. Will mature 3/31/2024.

Purchased new 19 month CD, \$25,000 beginning balance at 2.47% interest added monthly. Will mature 12/8/2020.

	2019	2018	2017	2016	2015	2014	2013	2012
Income:	\$14,728.00	\$14,556.00	\$14,691.80	\$13,737.75	\$14,455.00	\$15,627.50	\$16,405.00	\$17,970.00
Membership Dues Income	2775	2700.00	2625.00	2250.00	2625.00	2550.00	2325.00	2775.00
Sponsorship Income	3623	2950.00	3000.00	3250.00	3550.00	4050.00	4550.00	4550.00
Spring Conference Income	3670	4046.00	4476.80	4697.32	3855.00	3972.50	3955.00	4495.00
Decentralized Training Income	1500	1350.00	1260.00	0.00	1400.00	1480.00	1650.00	1100.00
Support Staff Workshop Income	0	0.00	0.00	0.00	0.00	0.00	225.00	1145.00
Interest Income	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0	0.00	0.00	0.43	0.00	0.00	300.00	0.00
High School Counselor Workshop Income	3160	3510.00	3330.00	3540.00	3025.00	3575.00	3400.00	3905.00
EAC Leadership Development Schol. Income	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
College Goal Sunday Income	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses:	\$15,537.01	\$12,458.01	\$16,882.37	\$15,445.48	\$13,686.43	\$13,041.53	\$13,819.18	\$16,188.96
Printing and Copying Expense	0	0.00		0	0.00	0.00	27.95	0.00
Executive Board Expense	1781.46	1712.94	1214.28	1358.83	1387.97	1188.65	1855.58	3147.40
Spring Conference Expense	4472.42	3267.42	6375.80	7124.48	4793.02	5827.25	4489.35	6206.72
Decentralized Training Expense	1008.27	1044.72	823.71	308.55	145.13	728.48	922.44	697.69
Support Staff Workshop Expense		0.00	0.00	0.00	0.00	0.00	909.28	1632.83
RNASFAA Conference Expense	3714.99	3273.48	3004.98	2241.79	2894.26	2036.89	1688.27	63.60
RNASFAA Board Meeting Expense	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NASFAA Leadership Conference Expense	3892.2	2342.75	4585.71	1737.72	1624.58	1517.23	1769.46	1665.77
NASFAA Conference Travel Expense	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Postage Expense	0	0.00	49.00	0.00	0.00	0.00	45.00	0.00
High School Counselor Workshop Expense	0	207.10	206.51	1968.15	2327.10	963.92	1395.54	1647.89
Miscellaneous Expense	44.05	33.65	20.00	63.64	28.17	244.15	19.95	289.50
Memorials Expense	0	100.00	50.00	150.00	100.00	100.00	100.00	50.00
EAC Leadership Development Schol. Expense	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Activities Committees Expense	623.62	475.95	552.38	492.32	386.20	434.96	596.36	787.56
College Goal Sunday Expense	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assets:	\$61,083.28	\$61,005.00	\$58,336.53	\$59,962.47	\$61,122.26	\$59,807.05	\$57,154.95	\$54,323.33
Checking Account Balance	5,054.79	\$5,863.80	\$3,765.81	\$5,956.38	7664.11	6895.54	4309.57	7723.75
Savings Account Balance	15,663.83	\$22,947.59	\$22,929.26	\$22,906.43	22892.73	22870.31	22845.38	15975.52
Balance of CD Holdings	40,364.66	\$32,193.61	\$31,641.46	\$31,099.66	30565.42	30041.20	30000.00	30624.06
Total Assets from Asset Statement	\$61,083.28	\$61,005.00	\$58,336.53	\$59,962.47	\$61,122.26	\$59,807.05	\$57,154.95	\$54,323.33

2019

*Note:

The National Guard: \$800 was paid directly to the Lodge at Deadwood since we are unable to accept credit card payments of which Membership dues \$75, 1 Conference Registration \$95, Partner Level Sponsorship \$500 and an extra \$130 donation to SDASFAA.

Reducing the bill from The Lodge at Deadwood from \$4,438.92 - \$800 = \$3,638.92

2019

^The National Guard covered the food expense for Decentralized Training. Arrowwood billed the National Guard directly. Not reflected in income or expense.

Snack \$88.80

Breakfast \$134.52

Total \$223.32

	2011	2010	2009	2008	2007	2006	2005
Income:	\$15,745.90	\$18,290.54	\$18,038.45	\$25,046.13	\$28,325.70	\$30,563.07	\$18,550.50
Membership Dues Income	3075.00	3075.00	3375.00	4275.00	3525.00	3375.00	3675.00
Sponsorship Income	3400.00	4925.00	9150.00	13375.00	16225.00	15150.00	8851.00
Spring Conference Income	3640.00	3427.02	3312.95	4410.00	3039.17	3320.00	0.00
Decentralized Training Income	1600.00	2140.00	0.00	0.00	0.00	0.00	0.00
Support Staff Workshop Income	361.00	0.00	0.00	0.00	0.00	147.50	815.00
Interest Income	0.52	0.54	0.50	1.23	6.09	8.81	4.50
Miscellaneous Income	144.38	1712.98	0.00	186.00	0.00	0.00	0.00
High School Counselor Workshop Income	3525.00	3010.00	2200.00	2310.00	3085.00	2250.00	3705.00
EAC Leadership Development Schol. Income	0.00	0.00	0.00	0.00	1500.00	1500.00	1500.00
College Goal Sunday Income	0.00	0.00	0.00	488.90	945.44	4811.76	0.00
Expenses:	\$13,538.00	\$11,166.63	\$15,921.56	\$18,269.76	\$19,638.16	\$22,210.11	\$22,400.71
Printing and Copying Expense	0.00	25.00	79.95	0.00	0.00	0.00	0.00
Executive Board Expense	2695.19	2458.71	3889.45	2438.59	1920.21	1236.53	1246.98
Spring Conference Expense	2957.00	3479.97	5508.12	6653.28	6421.54	4735.58	6320.53
Decentralized Training Expense	651.92	646.19	0.00	100.00	487.32	677.04	453.95
Support Staff Workshop Expense	1034.97	984.48	1369.11	789.50	683.55	1117.87	878.09
RNASFAA Conference Expense	1830.46	1480.91	1254.68	1795.12	3146.08	2399.10	1514.00
RNASFAA Board Meeting Expense	742.88	0.00	103.82	284.98	222.68	342.28	1260.41
NASFAA Leadership Conference Expense	1686.12	250.00	1462.98	2917.19	1109.12	1220.96	2910.07
NASFAA Conference Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	1894.56
General Postage Expense	44.00	4.90	0.00	82.14	41.00	39.32	37.00
High School Counselor Workshop Expense	963.60	1040.11	1430.95	1488.31	1679.62	2153.94	3159.91
Miscellaneous Expense	98.40	10.00	381.00	598.73	29.21	56.37	87.27
Memorials Expense	200.00	150.00	50.00	0.00	200.00	100.00	50.00
EAC Leadership Development Schol. Expense	0.00	0.00	0.00	0.00	1800.00	1900.00	500.00
Activities Committees Expense	633.46	636.36	391.50	634.36	793.80	1578.44	2087.94
College Goal Sunday Expense	0.00	0.00	0.00	487.56	1104.03	4652.68	0.00
Assets:	\$52,322.54	\$49,694.30	\$42,293.17	\$39,707.70	\$32,425.72	\$23,513.34	\$14,985.37
Checking Account Balance	5942.71	8913.47	5066.93	3950.04	21173.67	12486.13	4133.17
Savings Account Balance	15968.55	10959.49	8446.61	7435.02	1425.02	1422.83	1421.24
Balance of CD Holdings	30411.28	29821.34	28779.63	28322.64	9827.03	9604.38	9430.96
Total Assets from Asset Statement	\$52,322.54	\$49,694.30	\$42,293.17	\$39,707.70	\$32,425.72	\$23,513.34	\$14,985.37

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through all Title IV regulations.

SDASF^{AA}
 Balance Sheet
 January 1, 2020 to April 18, 2020

BEGINNING BALANCE

Checking		5,054.79
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INCOME

Membership Dues		2,625.00
Sponsorship Income		0.00
Workshop Income		0.00
Spring Conference	0.00	
Support Staff Workshop	0.00	
Decentralized Training	0.00	
High School Counselor Workshop	0.00	
Miscellaneous Income		0.00

TOTAL INCOME		2,625.00
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EXPENSES

Workshops		500.00
Spring Conference	500.00	
Support Staff Workshop	0.00	
Decentralized Training	0.00	
High School Counselor Workshop	0.00	
Executive Board		31.92
Travel		2,188.57
NASFAA Leadership Conference	2,188.57	
RMASFAA Board Meeting	0.00	
RMASFAA Conference	0.00	
Education Activities		0.00
Review Committee	0.00	
Membership Committee	0.00	
Committee of Record	0.00	
Recognition Committee	0.00	
General Postage		55.00
General Printing		0.00
Memorials		0.00
Miscellaneous Expenses		402.95

TOTAL EXPENSES		3,178.44
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TOTAL TRANSFERS		0.00
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Savings		0.00
CD's		

ENDING BALANCE -- Checking		\$4,501.35
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SDASFAA Asset Statement
January 1, 2020 to April 18, 2020

Savings -- Balance Sheet

Beginning Balance	\$ 15,663.44
Interest Income	\$ 0.39
Transferred from CD to savings	
Transferred to new CD	
Ending Balance (personal savings acct, no fees, 0.05% interest, \$300 min. bal.)	\$ 15,663.83

CD's -- Balance Sheet

CD - US Bank 59 Month

Beginning Balance	\$15,000.00
Interest Income	\$ -
Transferred to savings	
Ending Balance (renewed 4/30/2019, matures 3/31/2024, 59 months, 2.66%)	\$ 15,000.00

CD - US Bank 19 Month

Beginning Balance	\$25,364.66
Interest Income	\$ 209.80
Transfer from savings	
Ending Balance (purchased 5/8/2019, matures 12/08/2020, 19 months, 2.47%)	\$ 25,574.46

Balance Sheet Summary

Checking Account	\$ 4,501.35
Savings Account	\$ 15,663.83
CD - US Bank- 59 Months	\$ 15,000.00
CD - US Bank 19 month	\$ 25,574.46
Total Available Assets	<u><u>\$ 60,739.64</u></u>

Motion to approve officer reports was made by Marlene Seeklander and seconded by Sharon Martin. Motion carried.

V. Old Business - 2019 Committee Reports

- a. High School Counselor Workshop Committee Erin Richards
We had another successful partnership with CCASD (Council on College Admission in South Dakota) for the workshops. There were 160 counselors who attended at 6 different locations. A breakdown of each location includes Aberdeen with 22 attendees, Watertown with 19 attendees, Rapid City with 30 attendees, Pierre with 22 attendees, Mitchell with 23 attendees, and Sioux Falls with 44 attendees. SDASFAA received approximately \$3,100 of income from CCASD for these workshops. SDSU covered the mileage for their staff to travel to the Pierre location so there was no expense to SDASFAA for these events. Surveys were conducted at the events and the results were overall positive.

- b. Spring Conference Committee Beth Vollan
Carissa Koerner presented the spring conference report for Beth. The 2019 Spring Conference was held at the Lodge at Deadwood, April 15-17. 48 members registered for the conference. 8 associate members provide corporate support 6 of which paid for exhibit space. The conference theme was “Where the Wild Meets the West”. The conference committee worked diligently create a meaningful and fun conference experience. The NASFAA credential topic was Pell and Iraq and Afghanistan Service Grant. In person presenters included representatives from the US Department of Education, David Bartlett, from NASFAA, Megan Coval, from the Office of Inspector General, Wesley Carter, from the SD Army National Guard, Nathan Juelffs, from the SD Board of Regents, Jay Perry, and from RMASFAA, Ken Kocer filling in for Myra Pfannenstiel. We thank all of them for presenting. The committee organized a slot tournament for the evening of Monday the 15th. Feedback from the conference survey was positive. Thank you to everyone who presented or helped planning this event. Thank you to the spring conference committee members – Sydney Chapman, Rachel Hagen, Deb Henriksen, Carissa Koerner, Kim Nida, Erin Richards, Maria Sevoreid, and Beth Vollan.

- c. Recognition Committee Beth Vollan
Carissa also presented the recognition committee report for Beth. At the 2019 SDASFAA Spring Conference, the Recognition committee honored members from SDASFAA that were on the 2018 Executive Council. Committee chair members for 2018 received certificates. There were years of service awards spanning 10 through 40 years. A list of these recipients can be found on the SDASFAA website. The Douglas Steckler Professional Development Award was presented to Melinda Fedeler and the Outstanding Service Award was presented to Marlene Seeklander. The president’s plaque was presented to Beth Vollan.
The 2019 election was conducted in August for President-Elect, Treasurer, Secretary, and Members at Large positions. The following members were elected to the 2020 Executive Council – Amber Brockel was elected as President-Elect, Carrie Jordanger was elected as Treasurer, Melissa Simpson was elected as Secretary, and Mary Alexander and Sharon Martin were elected as Institutional Members at Large. Thank you to all that volunteered. Also thanks to the Recognition committee – Erin Richards, Becky Pribyl, and Beth Vollan.

- d. Review CommitteeKatie Maley
Katie Maley was not able to be present at the annual business meeting. She did contact Carissa Koerner via email stating that the Review Committee as not yet met for the year. Though there is no report to share at this time, Katie is hoping to begin the review process soon. The report will distributed for all members to view once it is complete.

- e. Committee of Record and WebsiteKristy O’Kief/Micah Hansen
Kristy began by acknowledging the 2019 Committee of Record and Website’s co-chair Micah Hansen and member Carrie Jordanger. One of the biggest items for 2019 was the conversion of SDASFAA’s web hosting from GoDaddy to Mapping Your Future which happened in April. Special thanks to Cathy Mueller allowing SDASFAA to use MYF and to Lora Brinkman for helping to get the website up and also for creating a procedures manual to assist in updating the website. SDASFAA still has our domain with GoDaddy (sdasfaa.org) and the SSL certification (https). Yahoo Groups is still used for the SDASFAA listserv but is no longer where the historical files are being stored. Kristy is currently storing the historical files on the WDT financial aid drive until the Board decides where to store them. SDASFAA is also still using Jotforms for registrations.

The retirements of Deb Henriksen (BHSU) and Meg Thomas (SDSU) were celebrated. In October, former SDSU Assistant FA Director, Cindy Swinson passed away.

SDASFAA 2019 Events:

- Spring 2019 Conference – Deadwood, April 15-17
- High School Counselors workshop
 - September 4 – Aberdeen, NSU
 - September 5 – Watertown, LATI
 - September 9 – Rapid City, SDSMT
 - September 10 – Pierre, Capitol University Center
 - September 12 – Mitchell, MTI
 - September 13 – Sioux Falls, STI
- Fall Decentralized Training – Chamberlain, November 13-14

COVID-19 started late 2019 which completely changed our world!

- f. Membership Committee Erin Richards
In 2019, SDASFAA welcomed 3 new members: Cognition Financial Suntrust, Commonbond, and Ascendium Education Group. In addition to these new members, ELM Resources renewed their SDASFAA membership. First Premier did not renew their associate membership since they are no longer offering student loans. 8 of the associate members provided support at the 2019 Spring Conference. To close out 2019, SDASFAA had 21 associate members and 18 institutional members. The membership committee reviewed the membership directory a few times throughout the year to keep the information current.
- g. Fall Decentralized Training CommitteeMelissa Simpson and Mary Alexander
2019 Fall Decentralized training was held last November 13th and 14th at the Arrowwood Resort in Oacoma. 29 participants attended this training! The agenda included the NASFAA authorized training event for Packaging and Notification of Awards was presented by Becky Pribyl (NSU) and Tresse Evenson (AU) and a session for 2018 tax information presented by Jonathan Guenther from ELO CPAs and Advisors located in Mitchell. This was a unique opportunity in which we were able to not only learn about the complicated changes to the 2018 tax return but also have discussion to relate the tax information to the FAFSA and verification. Overall, I believe we had a great training. I would like to say thanks to the 2019 Decentralized training committee – Mary Alexander, Amber Brockel, Marlene Seeklander, Sharon Martin, Morgan Huber, and Tresse Evenson – for helping organize this training. Thank you to Tresse and Becky for doing such a wonderful job presenting the NASFAA material and a special thank you to the National Guard for supporting our training and everybody who attended!

VI. New Business

- a. 2020 Budget Review Carissa Koerner
Carissa highlighted a few areas of the budget as it was initially proposed but expects the budget to change considerably. Income for 2020 will only include annual memberships. Miscellaneous expense includes the name wallet cost, postage, and the state reporting fee. The \$500 expense for the annual conference will be refunded by NASFAA for the credentialing material. Other expenses include travel cost for the President-Elect to attend the NASFAA Leadership conference and SDASFAA’s Zoom subscription to hold the February and April Board meetings. Carissa is hopeful to regain some income with the Fall Decentralized training and High School Counselor workshop.



2020 SDASFAA Budget Proposal

updated 4/20/20 by Carissa Koerner

Budget Items	2020 Actual		2020 Proposed		2019 Actual		2019 Approved	
	Income	Expenses	Income	Expenses	Income	Expenses	Income	Expenses
Annual Sponsorships	\$0.00		\$3,000.00		\$3,623.00		\$3,000.00	
Annual Memberships	\$2,625.00							
Associate members			\$1,575.00		\$1,425.00		\$1,425.00	
Institutional members			\$1,350.00		\$1,350.00		\$1,350.00	
General Operation								
FA Awareness				\$0.00				\$0.00
Recognition Committee				\$500.00		\$502.57		\$350.00
Review Committee				\$0.00				\$0.00
Committee of Record & Web				\$110.00		\$121.05		\$250.00
Professional Development Schols				\$825.00		\$825.00		\$1,200.00
Miscellaneous (memorials, postage, etc.)		\$457.95		\$450.00		\$44.05		\$200.00
Conference and Workshops								
Annual Conference	\$0.00	\$500.00	\$5,300.00	\$9,675.00	\$3,670.00	\$4,472.42	\$5,000.00	\$6,185.00
Decentralized Training			\$1,500.00	\$1,200.00	\$1,500.00	\$1,008.27	\$1,500.00	\$1,200.00
HS Counselor Workshop			\$3,330.00	\$300.00	\$3,160.00		\$3,330.00	\$300.00
Support Staff Workshop			\$0.00	\$0.00			\$0.00	\$0.00
Travel								
NASFAA Leadership								
President Elect		\$2,188.57		\$2,300.00		\$1,811.75		\$2,300.00
Treasurer				\$0.00		\$2,080.45		\$2,500.00
RMASFAA Conference								
President				\$1,250.00		\$1,239.95		\$1,250.00
President Elect				\$1,500.00		\$1,583.81		\$1,500.00
State Gift				\$75.00		\$66.23		\$75.00
SDASFAA Board Meetings								
February	15.96			\$15.00		\$0.00		\$0.00
April	15.96			\$175.00		\$202.20		\$175.00
July				\$1,800.00		\$1,454.24		\$2,000.00
November				\$175.00		\$125.02		\$200.00
Total	\$2,656.92	\$3,146.52	\$16,055.00	\$20,350.00	\$14,728.00	\$15,537.01	\$15,605.00	\$19,685.00

SDASFAA is committed to the belief that no one should be denied access to post-secondary education because of a lack of family resources or knowledge of the financial aid delivery system or application process. SDASFAA's goal is to assist those seeking assistance through federal, state and other resources.

- b. 2020 High School Counselor Workshops..... Carissa Koerner
 Carissa reported that the committee is moving forward assuming that the workshops will be able to take place. Dates will be September 9-10 and September 14-17. Committee members that will host the workshops are Sharon Kienow in Aberdeen, Julie Foreman in Watertown, Sharon Martin in Rapid City, Liz Augustine in Pierre, Morgan Huber in Mitchell, and Micah Hansen in Sioux Falls. Joining in on the committee is Cathy Mueller and Amber Brockel is the co-chair with Carissa. The committee will meet in the next few months as more information becomes available to decide if these workshops will be held or not.

- c. 2021 SDASFAA Spring Conference..... Carissa Koerner
 As announced previously, the conference will be held in Sioux Falls on April 12-14. This will take place at the Hilton Garden Inn Downtown. The contract for the 2020 Spring conference was amended to change the date with no penalty to SDASFAA. The 50th anniversary banquet will be held Tuesday, April 13th and the awards ceremony will be extended to include awards from 2020 and 2021. Theme for the conference is yet to be determined. Committee members include Amber Brockel, Sydney Chapman, Brad Riebel, Jolene Halvorsen, Ken Kocer, Hayli DeJong, Melissa Simpson, and Kristy O’Kief. In addition, Erin Richards graciously agreed to stay on the committee to see all of her hard work come together!

VII. Announcements

- a. RMASFAA Summer Institute – cancelled
- b. RMASFAA Conference: October 18-21, 2020 in Omaha, NE
- c. SDASFAA 2020 Fall Decentralized Training: tentative November 9-10, 2020

VIII. Adjourn

Meeting adjourned at 12:02 PM (Central time).