SDASFAA EXECUTIVE COUNCIL MEETING AGENDA

Monday, November 25, 2024 – 12pm Central Time

Conference Call

***Executive Council Members***

 Sydney Chapman (SDSU) President

 Tracey Buisker (SDSU) President-Elect

 Kristy O’Kief (WDTC) Past President

 Kim Nida (SDSMT) Secretary

 Morgan Stadler (NSU) Treasurer

 Hayli De Jong (SDSU) Members at Large through 2024

 Stephen Detlefs (BHSU) and Elizabeth Augustine (SDSU) Members at Large through 2025

 Carin Carstens (ScholarNet) Associate Member at Large

Absent – Hayli & Stephen

2025 board attendees – Mary Alexander (DWU), Sara Edwards (associate member), Tirzah Knight (BHSU)

1. **Call Meeting to Order –** 11:03am
2. **Approval of Agenda and Consent Agenda –** Kristy made motion, second by Morgan, all aye
	1. Past-President Kristy O’Kief
	2. President-Elect Tracey Buisker
	3. President Sydney Chapman
3. **Approval of July 24, 2024 Executive Council Meeting Minutes** – approved by Morgan, second by Carin,

all aye

1. **Officer Report**
	1. Treasurer Morgan Stadler

 Will make a few changes to spreadsheet based on recommendations by review committee on financial statement

 Spring conference expense will change a bit due to member choosing not to be reimbursed.

 RMASFAA conference under budget…YAY!

 Carin will reach out to new contact at PNC Bank again





 **Old Business**

* 1. CD Maturing 10/31 Morgan/Sydney
		1. Motion made by Morgan Stadler 10/29 to convert to the 5-month CD at 4% rate. Stephen second, 10/29. Vote called 10/31. All in favor, none opposed. Motion passed.
	2. CD Expiration 11/8 Morgan/Sydney
		1. Motion made by Stephen Detlefs 11/5 to convert to the 5-month CD at 4% rate. Elizabeth Augustine second, 11/5. Vote called 11/7. All in favor, none opposed. Motion passed.
1. **New Business**
2. 2025 Budget Tracey Buisker

Proposal – reduced spring conference budget & expenses, included fall training again, increased NASFAA leadership conference, increased RMASFAA due to hotel expense – will be sent to board after January 1 for approval

1. Associate Members at Fall Training Tracey Buisker

Discussion on associate members for additional sponsorship options to provide materials for fall training in addition to their invoice-what charge is fair? Shouldn’t be same as spring – not vending and shorter time period-no option for vendors/associate members to be on agenda-materials displayed instead of putting in folder for fall sponsorship option of $100

Motion to approve changes to associate member application form – motion by Tracey, second by Kristy, all aye

1. State Swap Tracey Buisker

Tracey will attend meeting on December 10 – Tirzah is willing to attend as president-elect – she will look at locations/dates provided by Tracey to determine what will work for her schedule

1. CFAA Training/RMASFAA Event in SD Sydney/Tracey

RMASFAA has purchased a training/testing package from NASFAA for different states to coordinate & hold these trainings – minimum of 15 participants – potentially hold the training the day before spring conference – Karrie Morgan looking for space at USF – FCAA members of SDASFAA would need to be willing to train along with Vanessa Martineau (Utah – president-elect of RMASFAA) – might pair with ND – would we invite them to spring conference then, too? consensus was yes and to charge same as SDASFAA members – can’t be attached to a state event, but convenient to have it at same time as spring conference - $150 includes lunch but no details on how money is handled (probably through RMASFAA)

1. **Committee Activity from Liaisons**

a. Training Committee Liz Augustine

 see report below – Morgan hasn’t received check for HSCW yet so Liz will check

 spring conference – Kathy Mueller will be liaison – SAP

b. Communication/Website Kim Nida

 see report below

c. Membership and Records Tracey Buisker

 see report below – discussed during new items

d. 2025 Spring Conference Sydney Chapman

 see report below – same location as last year

e. 2025 Fall Training Liz Augustine

 see report below

1. **Announcements**
2. NASFAA Leadership and Legislative Conference: February 9-12, 2025, Washington DC
3. SDASFAA Spring Conference: April 29 – May 2, 2025, Sioux Falls, SD
4. RMASFAA Summer Institute: TBD (June 2025)
5. NASFAA 2025 National Conference: June 24-27, 2025, Anaheim, CA
6. RMASFAA 2025 Annual Conference: October 5-8, 2025, Wichita, KS
7. SDASFAA Fall Training: TBD (November 2025)
8. **Adjourn -** Kristy made motion, second by Tracey, all aye – 12:01pm





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