



2026 Committees

Training

Review

Recognition

2027 Spring Conference

Communication and Website

Membership and Records

Fall Training

Training Committee

Membership Requirements:

- Minimum of 5 members including Chair and Vice Chair
- Chair and Vice Chair can be assigned at discretion of President
- At least one member must be serving on the executive counsel
- The recipient of the Summer Institute Scholarship will serve on the committee the following year.
- There must be a member designated as a liaison to each the Fall Training Committee and the Spring Conference Committee.
- Committee serves from spring conference to spring

Committee Responsibilities:

- Spring Conference—Responsible for coordinating the credential training, NASFAA session coordination, and one or two additional sessions one of which must be a DEI topic
- Prepare High School Counselor Workshop materials and recruit presenters for each site
- Committee may also implement additional virtual trainings through the year via zoom or other virtual means
- Fall Training— Responsible for coordinating the credential training and a DEI session

**When there is no Fall training due to RMASFAA conference in SD, Training committee should work with RMASFAA committee to help coordinate sessions*

Members:

Chair— Carissa Koerner, USF

Mindy Haerer, NAU

Cathy Mueller, MYF

Kierra Navurskis, NSU

Rena Mills, SDSU

Review Committee

Membership Requirements:

- Minimum of 3 members including Chair
- One member must be a former treasurer
- Committee chair is designated as the Associate Member At Large

Committee Responsibilities:

- Contact the Treasurer to coordinate and conduct an annual audit of Treasurer's records
- Duties are performed in January or February
- Report audit review to executive counsel at first board meeting and at the annual business meeting

Members:

Chair— Sara Edwards, Citizen Bank
Morgan Stadler, NSU

Melinda Fedeler, DSU

Recognition Committee

Membership Requirements:

- Committee chair is designated as the Past President
- Other members include past-past president and current president

Committee Responsibilities:

- Solicit nominations for annual awards and select winners
- Solicit nominations for board openings and hold annual elections

Members:

Chair— Tracey Buisker, SDSU
Sydney Chapman, SDSU

Tirzah Knight, BHSU

2027 Spring Conference Planning Committee

Membership Requirements:

- Minimum of 7 members including Chair and Vice Chair
- Chair is current president and vice chair is president elect
- There must be a member designated as a liaison to the Training Committee
- Committee serves from spring conference to spring conference (April to April)

Committee Responsibilities:

- Choose location and theme for conference
- Organize food, decorations, and entertainment
- Solicit presenters and plan program including coordination with RMAFSA representatives (executive representation and state swap)

Members:

Chair— Tracey Buisker, SDSU

Vice Chair— Tirzah Knight, BHSU

Communication and Website Committee

Membership Requirements:

- Minimum of 3 members including Chair
- The Secretary is designated as the Chair

Committee Responsibilities:

- Publish quarterly newsletter
- Monitor listserv
- May host 1-2 gatherings via zoom or other digital resource
- Maintain website and update calendar

Members:

Chair— Sydney Chapman, SDSU
Kristy O’Kief, WDTC

Ashley Purdy, SDSU
Kim Nida, SDSM&T

Membership and Records Committee

Membership Requirements:

- Minimum of 4 members including Chair
- The President Elect is designated as the Chair
- Membership must include at least one associate member representative

Committee Responsibilities:

- Compile and maintain membership list
- Development and solicitation of new members
- Follow up with members who have not renewed their membership
- Maintain historical records, documents, and memorabilia
- Make recommendations for changes to the constitution and policies and procedures

Members:

Chair— Morgan Stadler, NSU
Tirzah Knight, BHSU

Carrie Jordanger, LATI

Fall Training Committee

Membership Requirements:

- Minimum of 5 members including Co -Chairs
- Chairs are the Members at Large in their second year

Committee Responsibilities:

- Choose location and theme for conference
- Organize food, decorations, and entertainment
- Solicit presenters and plan program

Members: